

University Outcome Agreement Guidance for AY 2017-18 to 2019-20

Annex A: Self-evaluation report

What?

1. A brief factual report comprising:
 - Reflection on available statistical data.
 - Qualitative and quantitative progress in the preceding year, including specific reference to published milestones (recognising that, for the year in question, audited statistical data will not be available and that we rely on institutions' own data at this point in time).
 - Early thoughts on progress in the current year (for example, towards recruitment targets, any internal evidence on retention).
 - Rationale for any proposed changes to targets in the draft Outcome Agreement.
2. The report should be approximately five to six pages.
3. The report should be signed off by the Principal or head of institution on behalf of the governing body.
4. For the self-evaluation of AY 2015-16, we wish HEIs to comment on progress against specific commitments against the priorities featured in the 2015-16 guidance. These were:
 - Access to Higher Education¹.
 - High Quality, Efficient and Effective Learning.
 - Right Learning, Right Place.

¹ For reviewing progress over AY2015-16 and AY2016-17 institutions should continue to use SIMD 2012. Progress from AY2017-18 onwards will be assessed using SIMD 2016.

- A Developed Workforce.
 - Competitive Research Base.
 - University-Industry Collaboration.
 - Sustainable Institutions.
5. We would specifically like to see:
- Progress on widening access, articulation and retention.
 - Early indications on delivery of additional strategic funded places for AY 2016-17.

When?

6. The report is due by 31 October 2016.

Why?

7. To provide universities with an early opportunity to identify highlights and challenges from the preceding year, recognising that audited HESA data will not be available.
8. To provide universities with an opportunity to review and where appropriate revise milestones towards three year targets - we would not normally expect three year targets themselves to change, unless external circumstances had also changed significantly.
9. To sit alongside periodic in-year data and statistical collections carried out by SFC that inform the Outcome Agreement process.

Further information

10. Contact your [Outcome Agreement Manager / Team](#).