Based in Edinburgh, the Scottish Further and Higher Education Funding Council (SFC) is the national, strategic body that is responsible for funding teaching and learning provision, research and other activities in Scotland's 25 colleges and 19 universities and higher education institutions.

**Assistant Director, Learning & Quality**

**Salary in the range (M1): £53,187- £62,733 per annum (1.0 FTE)**

As Assistant Director (Learning and Quality) you will play a key leadership role in the development, implementation and promotion of SFC policy and strategy as it relates to quality assurance and enhancement (QA/QE) of learning and teaching. As part of this, you will ensure SFC meets its statutory duties for quality assurance for both the university and college sectors.

Among other things this will involve working with key stakeholders to ensure the effectiveness of QA/QE arrangements across both sectors, advancing strategic level dialogue with our partners as to how QA/QE is likely to evolve to ensure continued appropriateness and high levels of effectiveness into the long term.

You will routinely provide advice to colleagues – including to key committees – on emerging quality issues (individual institutions and sector wide) and will develop and maintain key external relationships. As part of the role, you will have the opportunity to inform SFC’s Review of Coherent Provision and Sustainability, bringing your skills and insight to help inform policy in this area long into the future.

To be successful you must have a proven track record in the implementation of policy at strategic level, with the ability to operate successfully in a dynamic environment and in an area subject to close political, media and stakeholder scrutiny. Excellent interpersonal skills, including the ability to influence, negotiate and represent the organisation at a senior level, the ability to think strategically and to effectively lead and manage a team are essential.

Experience of working with quality assurance and enhancement systems in further and/or higher education – at sector level or within an institution – would be an advantage. You will likely also bring a very good understanding of the university and/or college sector and degree level education (SCQF level 9 or equivalent experience).
SFC is a friendly welcoming team and believes it is at its best when its work is informed by different perspectives. We are therefore keen to receive applications from talented individuals from all walks of life. Applications from candidates with disabilities and those from minority ethnic communities are encouraged.

We will be happy to consider flexible working arrangements for this position.

This role is normally based in our Edinburgh office. As a result of the COVID-19 pandemic, all SFC staff are currently working from home for the time being.

No CVs accepted unless submitted with a completed application form.

Application and equality monitoring forms, together with further details on the vacancy are available from our website.

The closing date for applications is 9am on Monday 28 September 2020. It is intended that remote interviews will take place in the week commencing 5 or 12 October 2020.

Committed to equality of opportunity