Based in Edinburgh, the Scottish Further and Higher Education Funding Council (SFC) is the national, strategic body that is responsible for funding teaching and learning provision, research and other activities in Scotland's 25 colleges and 19 universities and higher education institutions.

**Deputy Director, Finance & Operations**

*Salary in the range (M2): £64,827 - £76,449 per annum (1.0 FTE)*

Reporting to the Director of Finance, and with the support of your teams, you will secure the delivery of a high quality financial management function and effective corporate services within SFC.

SFC invests around £1.9bn of public money each year. As a fully qualified accountant you will ensure the effective operation of SFC’s financial management, including budget-setting, in-year budget monitoring and production of annual accounts, and you will provide leadership to and oversight of SFC’s internal management systems and business processes including risk management, procurement, records management, audit and legal compliance.

Working with colleagues from across SFC you will play a lead role in strategic and operational planning through its full lifecycle from development and implementation through to monitoring and reporting. You will provide leadership and support to SFC’s people and organisational development function including the continuous improvement of policies, procedures and systems, organisational design and strategic workforce planning, and effective employee engagement working in partnership with the trade union. And you will work closely with the Policy, Insight and Analytics directorate to identify opportunities to make use of effective and modern digital ICT solutions to underpin our day to day operations.

You will be a fully qualified accountant with significant experience in both financial and management accounts, together with a proven track record in leading and improving operations management. You will be experienced in productive partnership working. You will be a strategic thinker with effective analytical skills, communication and people skills, well-developed organisational and project management skills and excellent judgement. A good understanding of the current Scottish political and Government environment would be an advantage.
SFC is a friendly welcoming team and believes it is at its best when its work is informed by different perspectives. We are therefore keen to receive applications from talented individuals from all walks of life. Applications from candidates with disabilities and those from minority ethnic communities are encouraged.

This role is normally based in our Edinburgh office near Haymarket station. All SFC staff are currently working from home for the time being due to the pandemic. When the restrictions are lifted we will return to using our office but there will be some flexibility for home-based working.

**No CVs accepted** unless submitted with a completed application form.

Application and equality monitoring forms, together with further details on the vacancy are available from our [website](#).

The closing date for applications is 5pm on Tuesday 6 April 2021. It is intended that remote interviews will take place in the week commencing 19 or 26 April 2021.

*Committed to equality of opportunity*