Based in Edinburgh, the Scottish Further and Higher Education Funding Council (SFC) is the national, strategic body that is responsible for funding teaching and learning provision, research and other activities in Scotland's 26 colleges and 19 universities and higher education institutions.

**Graduate Apprentice – Trainee Data Analyst**

*Salary on commencement will be £20,388 per annum*

SFC is pleased to be able to offer a Graduate Apprenticeship opportunity to work with our Analytical team as a Trainee Data Analyst. The successful candidate will be required to undertake a four year programme involving academic study at Edinburgh Napier University (BSc (Hons) Data Science) whilst gaining on the job experience at SFC.

The post holder will work in our Analytical team which is responsible for the collection, analysis and publication of a range of data sets covering the further and higher education sectors. Accurate and timely data is vital to help inform decisions and policy development and this includes the models we use to allocate funding to the further and higher education sectors. Working closely with colleagues the Apprentice will be expected to undertake a range of duties involving data to develop the necessary work based skills and understanding necessary to be a successful Data Analyst.

For this Graduate Apprenticeship you must possess one of the following qualifications:

- Four SQA Highers at a minimum of Grade BBBB (or equivalent) including Computing or Maths.
- A Foundation Apprenticeship in Software Development plus Higher BB.
- A Modern Apprenticeship in a related discipline at SCQF 6-7.
- Relevant work experience (subject to application and supporting evidence).

Under Graduate apprenticeship rules candidates must be resident in Scotland before starting the Apprenticeship and also have to show that they have the right to live and work in Scotland. Further details on Graduate Apprenticeships are available on the Apprenticeships Scotland website.
To be successful we expect you to demonstrate: good communications skills; a commitment to studying for a degree whilst working; good time management and planning skills; strong self-discipline (for example whilst studying or working remotely); attention to detail; a basic understanding and an interest in Data Science and analytics; a willingness to ask questions and learn the job together with a passion for learning and keeping up to date with the latest technology and the necessary technical skills.

SFC is a friendly welcoming team and believes it is at its best when its work is informed by different perspectives. We are therefore keen to receive applications from talented individuals from all walks of life. Applications from candidates with disabilities and those from minority ethnic communities are encouraged.

This role is normally based in our Edinburgh office near Haymarket station. All SFC staff are currently working from home for the time being due to the pandemic. When the restrictions are lifted we will return to using our office but there will be some flexibility for home-based working.

As this post is a four year training programme it is offered on a full time basis (37 hours per week) to allow the relevant balance between academic study and work based learning to be achieved.

**No CVs accepted** unless submitted with a completed application form.

Interested? Further details together with our application and equality monitoring forms can be found on our website. Please add a short statement to your application form explaining why you feel you should be considered for this Data Science Apprenticeship.

The closing date for applications is **9am on Wednesday 1 September 2021**. It is intended that remote interviews will take place in the week commencing 6 September 2021.

*Committed to equality of opportunity*