



## **Matters arising**

### **Purpose**

- 1 To update the Committee on matters arising from the minutes of the previous meeting not addressed elsewhere on the agenda.

### **Publication**

- 2 This paper will be published on the Council website.

### **Recommendation**

- 3 The Committee is invited to note the matters arising reported.

### **Financial implications**

- 4 There are no programme fund or running cost implications arising from this paper that are not already allowed for in the Council's programme fund or running cost budgets.

### **Further information**

- 5 Contact: Martin Fairbairn, Tel: 0131 313 6524; email: [mfairbairn@sfc.ac.uk](mailto:mfairbairn@sfc.ac.uk).



Date	Minute	Action	Responsible	Comment
6 March 2018	18/08 Review of SFC's Information Management Framework (ACC/18/05)	The Committee <b>agreed</b> that the review schedule for SFC's internal policies be provided to the June 2018 Committee meeting.	Martin Fairbairn	Complete. This information is provided in paper ACC/18/18, Update on preparations for the General Data Protection Regulations.
6 March 2018	18/09 Update on preparations for General Data Protection Regulation (ACC/18/06)	The Committee <b>agreed</b> to recommend that GDPR be added to the Risk Register.	Martin Fairbairn	GDPR will be added to the next version of the Risk Register (to be presented to the June meeting of the Council board).
6 March 2018	18/12 Internal audit: Follow-up of internal audit recommendations (ACC/18/09)	The Committee <b>agreed</b> that, if the implementation date of high level risks needed to be amended, approval would be sought from the Audit and Compliance Committee for the revised timeline.	Martin Fairbairn	Complete. This action will be taken forward for future iterations of SFC's follow-up papers.
6 March 2018	18/13 Internal audit reports (ACC/18/10)	The Committee <b>agreed</b> that future versions of the Progress Report should depict the full number of planned days undertaken by Scott Moncrieff in providing the internal audit service for the relevant year.	Scott Moncrieff	Completed. See the cover paper for Internal audit reports, ACC/18/19.

Date	Minute	Action	Responsible	Comment
6 March 2018	18/14 Draft internal audit plan 2018-19 (ACC/18/11)	<p>The Committee <b>agreed</b> that:</p> <ul style="list-style-type: none"> <li>• 10 days would be repurposed from Stakeholder Engagement to allow a review of SFC’s GDPR implementation (post 25 May 2018) and to support further areas of internal audit review should any audit days remain.</li> <li>• The Council executive would agree the precise details of the changes to the internal audit plan coverage with the internal auditors.</li> </ul>	Martin Fairbairn/ Scott Moncrieff	Complete. The updated Draft internal audit plan is on the agenda, ACC/18/20.
6 March 2018	18/15 Long-term agenda planning (ACC/18/12)	<p>The Committee <b>agreed</b> that:</p> <ul style="list-style-type: none"> <li>• An update paper on progress with GDPR implementation be presented to the June 2018 Committee meeting.</li> <li>• The Annual Audit Plan be brought forward to December from March in the future.</li> </ul>	Callum Morrison  Sheila Meehan	Complete. Paper on agenda, ACC/18/18.  Complete. Long-term agenda updated.