Does the course lead to a recognised qualification or meet an employer’s need?

Yes → Does the course prepare students for future FE study eg Access/Price Group 5 or ESOL (but not taster) courses?

No → Is the delivery of provision under direct management of the College and subject to its quality assurance arrangements?

Yes → Is the student an asylum seeker or spouse/child of an asylum seeker studying on an ESOL course (part-time or full-time), or another FE course (part-time only)?

No → Is the student resident in Scotland for purposes other than education but studying on a part-time ESOL course?

Yes → Is the student a Scots or EU-domiciled student?

No → Has the student completed an appropriate enrolment process and participated after the required date?*

Yes → Will the course year be completed this academic year (non-spanning)?

No → Credits cannot be claimed for this course/student

Yes → Is the student an asylum seeker or spouse/child of an asylum seeker studying on an ESOL course (part-time or full-time), or another FE course (part-time only)?

Yes → Credits can be claimed for this course/student