



SFC Guidance

Annex A

Guidance for the development of College Outcome Agreements: 2018-19 to 2020-21

Annex A: Self-evaluation report

What?

1. A brief factual report on the college / region's view of:
 - Reflection on available audited statistical data.
 - Qualitative and quantitative progress in the preceding year, including specific reference to published milestones (recognising that, for the year in question, audited statistical data will not be available and that we therefore rely on region's own data at this point in time).
 - Early thoughts on progress in the current year (for example, towards recruitment targets, any internal evidence on retention).
 - Rationale for any proposed changes to targets in the draft Outcome Agreement.
2. SFC and Education Scotland (ES) introduced new quality arrangements and a new approach for all colleges from AY 2016-17. This will integrate quality arrangements with Outcome Agreement evaluation and reporting. In the first instance, in place of the previous quality and governing statement of assurance we are asking for confirmation from:
 - College Boards to formally pledge / commit to engage with ES and SFC in the year of development and to create new arrangements for their college, and commit to producing an evaluation report and an enhancement plan for Oct 2017.
3. The report should be approximately 15 pages in length.
4. The report should be signed off by the Principal, Chief Officer or Chair of College Board / Regional Strategic Body.
5. For the self-evaluation of AY 2016-17, we wish colleges / regions to comment specifically on:
 - The delivery of the commitment to DYW including growth in senior phase pathways.
 - The delivery of widening access and progression targets.
 - Improved progression in access-level provision.
 - Industry-linked provision with a focus on employer needs, including involvement of employers in curriculum design.
 - Improved support to increase completion of courses and progression to university.
 - Progress with curriculum development to align to regional economic need.

When?

6. The report is due by the end of October each year, to support adjustments to the Outcome Agreement within the three-year cycle.

Why?

7. To provide an early opportunity to identify highlights and challenges from the preceding year, recognising that audited FES data will not be available, but that college regions will have prepared their FES submissions.
8. To provide an opportunity to review and where appropriate revise milestones towards three-year targets (note: we would not normally expect three-year targets themselves to change, unless external circumstances had also changed significantly).
9. To sit alongside periodic in-year monitoring arrangements and to contribute to SFC's monitoring process.

Further information

10. Contact: Ken Rutherford, Assistant Director / Outcome Agreement Manager, tel: 0131 313 6618; email: krutherford@sfc.ac.uk.