

Long-term agenda planning and future Council board meeting dates 2021

Purpose

- 1 This paper notifies the Council of proposed agenda items for future business and strategic development meetings of the Council. These items take account of views expressed by Council members.
- 2 To agree a schedule of Council meeting dates

Specific future agenda item proposals

- 3 The attached annex also sets out the specific proposed agenda items for forthcoming Council business and workshop meetings. Members are invited to send comments on the long-term agenda to either the Secretary or Clerk to the Council.
- 4 In this version the Council executive has re-scheduled items that were originally planned to be addressed over the past few months and added in consideration of the work on the new review of coherent provision and sustainability (which it is assumed will also encompass related strategic development work).

November meeting

- 5 The November meeting of the Council was originally planned to take place outside of the Council's offices and to incorporate some form of strategic workshop. In the light of the COVID-19 pandemic and public health requirements, we will probably need to re-consider the nature of the November meeting.

Proposed dates

- 6 The proposed meeting schedule for 2021 noted below takes into account the following factors:
 - Even spread of meetings throughout the year to occur at relevant decision-making points for the outcome agreement and funding allocation process.
 - Where possible, avoiding clashes with the UKRI, HEFCW, SNH and SDS board meetings.

- That the Chair and Chief Executive had no prior and unavoidable engagements on the dates suggested.
 - 4 February 2021
 - 6 May 2021
 - 24 June 2021
 - 2 September 2021
 - 11 November 2021
 - 12 November 2021

Location and timing

- 7 Council Board meetings will normally be held at the SFC offices, Edinburgh between 10.00am-2.00pm.

Recommendations

- 8 The Council is invited to **note** the proposed agenda items and suggest any further additions or amendments to this list and to **agree** the suggested meeting schedule.

Financial implications

- 9 There are no direct financial implications associated with this paper.

Publication

- 10 This paper will be published on the Council website following the meeting.

Further information

- 11 Contact: Martin Fairbairn, Secretary to the Council (direct line: 0131 313 6524, email: mfairbairn@sfc.ac.uk) or Angela Seymour, Clerk to the Council (direct line: 0131 313 6630, email: aseymour@sfc.ac.uk).

	12/13 November 2020	17 December 2020	4 February 2021	6 May 2021
Standing items	<ul style="list-style-type: none"> Chair's Report Chief Executive's Report (including SFC Strategic Framework Performance Report and Risk Register) Committee reports 	<ul style="list-style-type: none"> Chair's Report Chief Executive's Report Committee Reports 	<ul style="list-style-type: none"> Chair's Report Chief Executive's Report (including SFC Strategic Framework Performance Report and Risk Register) Committee reports 	<ul style="list-style-type: none"> <i>Chair's Report [new]</i> <i>Chief Executive's Report (including SFC Strategic Framework Performance Report and Risk Register) [new]</i> <i>Committee reports [new]</i>
Outcome agreements and funding	<ul style="list-style-type: none"> Gender Action Plan annual progress report Annual Report on Implementation of the Commission on Widening Access Recommendations 	<ul style="list-style-type: none"> Use of delegated authority 	<ul style="list-style-type: none"> College and university Indicative funding allocations and Outcome Agreements for next AY 	<ul style="list-style-type: none"> <i>Scottish Government Letter of Guidance [new]</i> <i>Final funding allocations for next AY [new]</i> <i>Use of delegated authority [new]</i>
Other business	<ul style="list-style-type: none"> SFC/NES Joint Action Plan Board effectiveness review Internal governance update Annual review of scheme of delegation 	<ul style="list-style-type: none"> Equality Outcomes Annual Report 	<ul style="list-style-type: none"> SFC monitoring and evaluation of strategic projects: annual update 	<ul style="list-style-type: none">
Strategy and advance consideration	<ul style="list-style-type: none"> Review of coherent provision and sustainability Net zero carbon strategy [incorporated in review of coherent provision and sustainability] 	<ul style="list-style-type: none"> Innovation strategic review, led by Research & Knowledge Exchange Committee [incorporated in review of coherent provision and sustainability] 	<ul style="list-style-type: none"> Review of coherent provision and sustainability 	<ul style="list-style-type: none"> <i>Review of coherent provision and sustainability [new]</i>

	24 June 2021	2 September 2021	11/12 November 2021
Standing items	<ul style="list-style-type: none"> • <i>Chair's Report [new]</i> • <i>Chief Executive's Report [new]</i> • <i>Committee reports [new]</i> 	<ul style="list-style-type: none"> • <i>Chair's Report [new]</i> • <i>Chief Executive's Report (including SFC Strategic Framework Performance Report and Risk Register) [new]</i> • <i>Committee reports [new]</i> 	<ul style="list-style-type: none"> • <i>Chair's Report [new]</i> • <i>Chief Executive's Report (including SFC Strategic Framework Performance Report and Risk Register) [new]</i> • <i>Committee reports [new]</i>
Outcome agreements and funding	<ul style="list-style-type: none"> • <i>Remit for 2021-2022 AY outcome agreements [new]</i> • <i>Use of delegated authority [new]</i> 	<ul style="list-style-type: none"> • <i>Use of delegated authority [new]</i> 	<ul style="list-style-type: none"> • <i>Annual Report on Implementation of the Commission on Widening Access Recommendations [new]</i> • <i>Gender Action Plan annual progress report [new]</i>
Other business	<ul style="list-style-type: none"> • <i>Annual Report – Audit and Compliance Committee [new]</i> • <i>SFC annual reports and accounts [new]</i> 	<ul style="list-style-type: none"> • <i>Gaelic Language Plan [new]</i> 	<ul style="list-style-type: none"> • <i>SFC/NES Joint Action Plan [new]</i> • <i>Equality Outcomes Annual Report [new]</i> • <i>Board effectiveness review [new]</i> • <i>Internal governance update [new]</i> • <i>Annual review of scheme of delegation [new]</i> •
Strategy and advance consideration		<ul style="list-style-type: none"> • <i>Planning for new strategic Framework [new]</i> • <i>Advance consideration: Outcome agreement and funding scenarios for next AY [new]</i> 	<ul style="list-style-type: none"> • <i>New Strategic Framework [new]</i>