Student internship programme at the Scottish Funding Council (SFC)

What are we looking for?

We are looking for four individuals to complete a 12 week paid internship. These individuals must have experience of being a student at college or university in Scotland and have a passion for education. Interns will be involved in supporting projects to:

- Deliver the very best digital learning experiences for future students.
- Identify and respond to inequity and inequality in the student experience.
- Challenge and support educational leaders to deliver the best outcomes for students.
- Understand and deliver the skills needed for the future.

This will involve a range of project support duties including drafting reports, undertaking research and presenting findings.

No previous experience in these projects areas is required, just a commitment to enhancing and improving the student experience.

This is a great opportunity for SFC to learn directly from past or existing students and in return for your commitment we will seek to provide you with experience of managing and delivering projects, engagement with stakeholders, learning opportunities and a variety of skills to enhance your CV and increase your network.

Who we are?

The Scottish Further and Higher Education Funding Council (more commonly referred to as the Scottish Funding Council) is the national, strategic body that is responsible for funding teaching and learning provision, research and other activities in Scotland's 26 colleges and 19 universities and higher education institutions. We are based in Edinburgh.

Interns will be based in the Access, Learning and Outcomes Directorate. This directorate is responsible for assessing the student experience, the quality of learning and teaching provided in colleges and universities and the skills and outcomes achieved by students.
**Details on the internship**

This is a paid internship for up to 12 weeks. This post is offered on a full-time basis (37 hours per week) but we can be flexible to work around other commitments.

Salary on commencement will be £18,936 per annum (pro-rata). The internship also includes pro-rata paid annual leave and, where applicable, public holidays.

The successful interns will be supported as a team by mentors and will be provided with learning and development opportunities. Interns will also be provided with a line manager and will be allocated to small teams to support one of the projects outlined in the *What are we looking for* section above.

To be successful we expect your application to demonstrate:

- Your current or past experience of being a student in the college and/or university sectors.
- A passion for learning and education.

We will also assess your application for the following skills:

- Good communication and IT skills.
- Good time management and planning skills.
- Strong self-discipline (for example whilst working remotely).
- Attention to detail.
- A willingness to ask questions and learn the job together.

This role would normally be based in our Edinburgh office near Haymarket station. All SFC staff are currently working from home for the time being due to the pandemic and this role will require home-based online working.

**How to apply?**

SFC is a friendly welcoming team and believes it is at its best when its work is informed by different perspectives. We are therefore keen to receive applications from talented individuals from all walks of life. Applications from candidates with disabilities and those from minority ethnic communities are encouraged.

Interested? Further details together with our application and equality monitoring forms can be found on our [website]. **No CVs accepted.**

**Please add a short statement to your application form explaining why you feel you should be considered for this Student Internship.**
The closing date for applications is **9am on Monday 22 November 2021**. It is intended that remote interviews will take place in the week commencing **6 December 2021**.

We would require the interns to start in January 2022.

*Committed to equality of opportunity*