

17 February 2023 (in person)		Notes	8 June 2023		Notes
Regularity, Compliance and Risk Management	Accounting policies review	■	Best Value Implementation Plan	■	
	Assurance Framework update	■	Information governance (incl. GDPR, FoI, Records Management) update	■	
	Business Resilience annual review	■	Report on legal and regulatory compliance	■	
	Carbon reporting and carbon management update	■	Review of non-core funds - project update	■	
	Draft evaluation questionnaires for Committee effectiveness review	■	Risk Register	■	
	Risk Register and Risk Management Strategy	■	Summary of returned evaluation questionnaires for Committee effectiveness review	■	
	Whistleblowing and Fraud incl. re-fresh of policy	■	Assurance Framework	■	Moved from Feb
External Audit and Accounts	Annual audit plan	■	SFC draft annual report and accounts, year ended 31 March 2023	■	
Internal Audit	Draft internal audit plan 2023-24	■	Audit actions progress update	■	
	Audit actions progress update	■	Internal audit reports:	■	
	Internal audit mission and charter review	■	- Progress	■	
	Internal audit reports :	■	- Annual Internal Audit report 2022-23	■	
	- Progress	■	Internal audit plan 2023-24	■	
Other	Annual agenda plan	■	Annual agenda plan	■	
			Audit and Compliance Committee draft annual report incl. review of standing orders	■	
			Cyber Security update	■	
			Future ACC meeting dates	■	

- Annual update
- Standing item
- Ad-hoc item

	7 September 2023 (in person)	Notes	7 December 2023	Notes
Regularity, Compliance and Risk Management	GDPR periodic update	■	Operating Plan update	■
	Procurement Report	■	Report on assessment and management of risk and risk management strategy	■
	Risk Register	■	Review of non-core funds - project update	■
			Review terms of reference for external validation of Board Effectiveness Review (Dec or Feb/Mar 2024, whichever aligns best with Board date and availability of draft documents)	■ Moved from Feb 23
	Risk Register		Risk Register	■
External Audit and Accounts	External Auditor covering letter including Letter of Representation	■ Moved from June	Annual Audit Plan	■
	Governance Statement 2022-23	■ Moved from June		
	SFC’s Annual Audit Report 2022-23	■ Moved from June		
	SFC final draft annual report and accounts, year ended 31 March 2023	■		
Internal Audit	Audit actions progress update	■	Audit actions progress update	■
	Future Internal Audit arrangements	■	Internal audit reports	■
	Internal audit reports	■		
Other	Annual agenda plan	■	Annual agenda plan	■
			Board Development Plan	■

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	February/March 2024 (in person)	Notes	June 2024	Notes
Regularity, Compliance and Risk Management	Accounting policies review	■	Best Value Implementation Plan	■
	Assurance Framework	■	Information governance (incl. GDPR, FoI, Records Management) update	■
	Business Resilience annual review	■	Report on legal and regulatory compliance	■
	Carbon reporting and carbon management update	■	Review of non-core funds - project update	■
	Draft evaluation questionnaires for Committee effectiveness review	■	Risk Register	■
	Procurement Report	■	Summary of returned evaluation questionnaires for Committee effectiveness review	■
	Recommend Board approval of external validation of Board Effectiveness Review	■		
	Risk Register and Risk Management Strategy	■		
	Whistleblowing and Fraud annual update	■		
		Feb/Mar or June		
External Audit and Accounts	Annual Audit Plan	■	SFC draft annual report and accounts, year ended 31 March 2024	■
Internal Audit	Draft internal audit plan 2024-25	■	Audit actions progress update	■
	Audit actions progress update	■	Internal audit plan 2024-25	■
	Internal audit mission and charter review	■	Internal audit reports:	■
	Internal audit reports	■	- Progress	■
			- Annual Internal Audit Report 2023-24	■
Other	Annual agenda plan	■	Annual agenda plan	■
			Audit and Compliance Committee draft annual report incl. review of standing orders	■
			Cyber Security update	■
			Future ACC meeting dates	■

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