

8 June 2023		Notes	8 September 2023 (in person)		Notes
Regularity, Compliance and Risk Management	Risk Register	■	Risk Register	■	
	Information governance (incl. GDPR, FOI, Records Management) update	■	Procurement Strategy and Report	■	
	Summary of returned evaluation questionnaires for Committee effectiveness review	■	GDPR periodic update	■	
			Best Value Implementation Plan	■	Moved from June
			Assurance Framework	■	Moved from Feb
			Report on legal and regulatory compliance	■	Moved from June
External Audit and Accounts	Final Annual audit plan	■	External Auditor covering letter including Letter of Representation	■	
	SFC draft annual report and accounts, year ended 31 March 2023	■	Governance Statement 2022-23	■	
			SFC’s Annual Audit Report 2022-23	■	
			SFC final draft annual report and accounts, year ended 31 March 2023	■	
Internal Audit	Audit actions progress update	■	Audit actions progress update	■	
	Internal audit reports:	■	Future Internal Audit arrangements	■	
	- Progress	■	Internal audit reports	■	
	- Annual Internal Audit report 2022-23	■			
	Internal audit plan 2023-24	■			
Other	Annual agenda plan	■	Annual agenda plan	■	
	Audit and Compliance Committee draft annual report incl. review of standing orders	■			
	Health & Safety Committee Annual Report	■			
	Cyber Security update	■			
	Future ACC meeting dates	■			

- Annual update
- Standing item
- Ad-hoc item

7 December 2023		Notes	February/March 2024 (in person)		Notes	
Regularity, Compliance and Risk Management	Risk Register	■	Risk Register and Risk Management Strategy	■		
	Operating Plan update	■	Assurance Framework	■		
	Report on assessment and management of risk and risk management strategy	■	Business Resilience annual review	■		
	Review of non-core funds - project update	■	Draft evaluation questionnaires for Committee effectiveness review	■		
	Review terms of reference for external validation of Board Effectiveness Review (Dec or Feb/Mar 2024, whichever aligns best with Board date and availability of draft documents)	■	Moved from Feb 23	Carbon reporting and carbon management update	■	
				Procurement Report	■	
External Audit and Accounts	Annual Audit Plan	■	Annual Audit Plan	■		
Internal Audit	Audit actions progress update	■	Draft internal audit plan 2024-25	■		
	Internal audit reports	■	Audit actions progress update	■		
			Internal audit mission and charter review	■		
			Internal audit reports	■		
Other	Annual agenda plan	■	Annual agenda plan	■		
	Board Development Plan	■				

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June 2024		Notes	August/September 2024		Notes
Regularity, Compliance and Risk Management	Risk Register	■	Risk Register	■	
	Information governance (incl. GDPR, FoI, Records Management) update	■	Procurement Report	■	
	Report on legal and regulatory compliance	■	GDPR periodic update	■	
	Review of non-core funds - project update	■			
	Best Value Implementation Plan	■			
	Summary of returned evaluation questionnaires for Committee effectiveness review	■			
External Audit and Accounts	SFC draft annual report and accounts, year ended 31 March 2024	■			
Internal Audit	Audit actions progress update	■	Audit actions progress update	■	
	Internal audit plan 2024-25	■	Future Internal Audit arrangements	■	
	Internal audit reports:	■	Internal audit reports	■	
	- Progress	■			
	- Annual Internal Audit Report 2023-24	■			
Other	Annual agenda plan	■	Annual agenda plan	■	
	Audit and Compliance Committee draft annual report incl. review of standing orders	■			
	Health & Safety Committee Annual Report	■			
	Cyber Security update	■			
	Future ACC meeting dates	■			

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