



Scottish Funding Council  
Comhairle Maoineachaidh na h-Alba

**SFC GUIDANCE**

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# FES 1 Guidance Notes 2026–27



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## FES 1 Guidance Notes 2025–26

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Issue Date:	28 May 2026
Reference:	SFC/GD/06/2026
Summary:	Guidance notes and code lists for completion of FES 1 course / programme data: Academic year 2026–27
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## Section 1

### Revisions to the FES 1 data collection

Note: For reasons of data integrity and simplification of updates to FES, new fields (columns) will now be added to the end of the .dat file and obsolete columns will remain but will no longer need to be populated. This has the benefit of maintaining the integrity of current columns in the .dat file while still allowing FES revisions.

1. FES quarterly return dates are updated for 2026-27.
2. Further detail on 'Attendance criteria for inclusion in the session count' is provided in Section 2.
3. Code List A: new qualification aim codes for Next-Generation HNC and HND courses have been added.
4. Code List H: Renamed to 'Language Indicator' and new codes added in to enable identification of courses with content in the Scots or Shaetlan languages.

## Section 2

### Coverage and timing of FES 1 data

5. FES 1 data should be returned for all programmes including non-fundable full cost recovery programmes. A return should be submitted for each year of the course, including years which consist entirely of industrial or practical training. Detailed instructions for the completion of FES 1 data are set out in Section 3.
6. All colleges should ensure that their FES return covers all FE and HE activity (with the exception of UHI Associated Colleges and SRUC that only return FE data to SFC). All courses / programmes including commercial and self-financing should be returned through the FES system. Consultancy activity involving college staff should be excluded.
7. For the purpose of these returns a course is defined as one or more programme(s) of instruction in which progressive study is undertaken throughout the period of the programme(s) in one subject or a number of related subjects. In general, a programme may be considered as any group of students having the same programme particulars (e.g. subject, mode of attendance for programme, qualification aim, programme start date, and programme end date). The maximum duration of a programme is considered to be one academic year, whilst a course may run over a number of academic years. Colleges are free to define courses / programmes in any way which is meaningful to their delivery of education, subject only to the conditions listed below which are

designed to avoid multiple counting of students:

- Programmes should be set up so that they are identifiable by their dominant Superclass.
- A full-time student enrolled on a programme of study should be counted only once. This particularly applies to full-time students studying National/Higher subjects. These students should be recorded against one FES 1 programme only.
- Where a student is enrolled for a programme of study, even if this is not full-time (e.g. a group of Highers grouped together into the same Superclass and mode of delivery) they should not be included more than once in that programme and only one FES 2 for each student should be submitted.
- Similarly, the course should not be split into its component parts with separate FES 1 programme for each part simply to avoid students appearing more than once.
- However, where a student enrolls in two separate unrelated programmes of study in terms of subject area, they may be enrolled and counted in more than one FES 1 programme.
- Other students may enrol separately for individual National / Higher subjects or NC units in different Superclass groups. These students should be covered by one FES 1 return for each Superclass group having common programme particulars, for which they are enrolled.
- Separate programme codes must be used to identify any fixed length programmes made up for infill students. Students who are infilling should be recorded in a separate FES 1 which is the infill FES 1 for the programme. The word 'infill' **must** be included in the programme title.

### Attendance criteria for inclusion in the session count

8. For full-time programmes the funding qualifying date is to be set at over 5 weeks from the course start date. Credits can be claimed for students still active **after** this date.
9. For all other programmes the qualifying funding date will be the day on which 25% of the total calendar days between the course start and end days have passed. Credits can be claimed for students still active **after** this date.
10. FES data is due for return to SFC via FES online by **1 October 2027**, to include all enrolments during the entire academic session (1 August 2026 to 31 July 2027).

11. The Quarterly return dates are as follows:
  - 1<sup>st</sup> Quarter – 6 November 2026.
  - 2<sup>nd</sup> Quarter – 5 February 2027.
  - 3<sup>rd</sup> Quarter – 25 June 2027.
  - Final Return – 1 October 2027.
12. SFC requests that, to enable timely monitoring of activity delivered against Credit targets, Colleges submit a minimum of one FES upload per month.

## Section 3

### Notes and code lists for completion of FES 1

#### Course/programme details

Ref:	Field Name	Description	Length	Position
1	Programme directory number	This number is a unique serial number which identifies each programme and allows mapping to FES 2 data. For all colleges, the first two characters are unique for each college. The remaining characters, with exception of the final character, are the college's own choice. For all programmes, the final character denotes the year of the programme.	8	1-8
2	College programme ID	Unique identifier for programmes as used by the colleges.	20	9-28
3	Title of programme	BLOCK CAPITALS – this will be the college's programme title.	81	29-109

For programmes that are defined as closed or joint collaborative arrangement programmes, then the programme title should also reflect this.

For programmes that comprise of infill students, the term '(infill)' should appear in brackets within the title.

Ref:	Field Name	Description	Length	Position
		<p>English for Speakers of Other Languages programmes should contain the abbreviation '(ESOL)' in brackets within the programme title also if the programme is part of the collaboration between colleges and Community Planning Partnerships (CPP) then '(CPP)' in brackets <b>must</b> also be included in the title together with the word '(ESOL)'.</p> <p>For Scottish Wider Access Programmes, the course title <b>must</b> contain the abbreviation 'SWAP' within the programme title.</p>		
4	College code number	Enter unique seven-digit college code number.	7	110-116
5	Department or faculty code	Optional	6	117-122
6	Qualification of study	<p>Enter appropriate code for FES 1 code list A to reflect the qualification aim of study that the student group has enrolled to achieve.</p> <p>For programmes with more than one possible qualification on exit, code the qualification which can be obtained earliest within each particular year.</p>	2	123-124
7	Awarding body	Enter appropriate code from FES 1 code list B.	2	125-126
8	Advanced / non-advanced programme	Advanced (HE) = 1, non-advanced (FE) = 2	1	127

Ref:	Field Name	Description	Length	Position
		<p>Code 1 is used if the programme is at Higher Education (HE) level and an appropriate HE Qualification of Study code should be used. A programme at FE level should be allocated code 2 and a relevant Further Education (FE) qualification code applied.</p> <p><b>Note:</b> For the qualifications; Advanced Higher, Qualification Aim – Code KA and SVQ/NVQ, Qualification Aim - Code 28 at <b>SCQF level 7</b>, these should be classified as FE (non-advanced) and will remain to be reported as FE (non-advanced) for education level and performance indicator reporting.</p>		
9	Source of finance	Enter appropriate code from FES 1 code list C.	2	128-129
10	Type of programme	<p>Enter appropriate code from FES 1 code list D.</p> <p>For all types of joint collaborative provision, in any one year of a course, tuition fees will be received only by one institution for the course year in question.</p> <p>Where in any one year of a course the pattern of student attendance is such that there is no clear majority provider then institutions should refer the case to their respective funding bodies to agree which institution will receive tuition fees. The type of programme field should then be filled in appropriately.</p>	2	130-131

Ref:	Field Name	Description	Length	Position
11	HE subject code	To be completed for HE programmes only.  This field should be completed only if the advanced / non-advanced programme indicator is 1. Enter the appropriate code from FES 1 code list E.	4	132-135
12	Programme Superclass code	Dominant Superclass code from FES 1 code list F.	2	136-137
13	Year of course	First year = 1, Second year = 2, etc.	1	138
14	Length of course	Enter the length in years. All courses must have an entry. The length of course must be consistent with the qualification of the course (i.e. must be the shortest time in which students can leave the course on attaining the qualification). For an honours degree, length of course will include years of study at ordinary degree level.	1	139
15	Duration of programme	Enter the duration of the programme in weeks for the current academic session only (maximum 52 weeks). For programmes of less than five days duration, enter 00.  Where the duration of the programme is not an exact number of weeks but instead, for example, is nine weeks and one day then the duration entered should be rounded up to the nearest week, so in this instance of duration of ten should be entered.	2	140-141

Ref:	Field Name	Description	Length	Position
		Please note that for roll-on roll-off programmes, duration should reflect the timetabled activity per student (e.g. a one-week programme running all year should be coded as 01 not 52).		
16	Mode of attendance of programme	Enter appropriate code from FES 1 code list G.	2	142-143
17	Start date of programme	This is the date on which the first class / lecture / meeting of the programme is scheduled to take place on (in the format DDMMYYYY). Spanning courses from 2026-27 will have a start date within academic year 2026-27.  Where the programme has no defined start date, such as for roll-on roll-off programme, the programme start date is to be the college year start date.	8	144-151
18	End date of programme	This is the date on which the last class / lecture / meeting of the programme is scheduled to take place (in the format DDMMYYYY). Where the programme has no defined end date, such as for roll-on roll-off programme, the programme end date is to be the college year end date. Programmes spanning into academic year 2026-27 should show an end date within academic year 2026-27.	8	152-159

Ref:	Field Name	Description	Length	Position
19	SCQF level or “broadly comparable” level of programme	Enter appropriate code from FES 1 code list J – see footnote on code list J for guidance on comparing across from other national frameworks and on allocating a ‘broadly comparable’ level to non-credit rated courses.	2	160-161
20	Language indicator	Enter appropriate code from FES 1 code list H.	1	162

### Student numbers

21	Number of students (session)	See section 2 for details.	4	163-166
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### Funding information (Programmes which are non-fundable should be assigned 0000.000 for the number of Credits.

22	Number of planned Credits	Total planned Credits to three decimal places for the programme.  Credits for spanning programmes must only be claimed in the academic year in which the course year ends for each year of the course. Credits should only be claimed for students eligible for funding.	8	167-174
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Ref:	Field Name	Description	Length	Position
23	Dominant programme group	Data no longer required but columns need to remain to maintain column integrity for upload.	2	175-176
24	Tariff Credits	Total course Tariff Credits to three decimal places for the programme / course.	8	177-184
25	“Work experience” course indicator	To be counted, the period of “Work experience” <b>must</b> be 40 hours duration or more and can be internal or external, supported or unsupported, assessed or non-assessed. (Please also refer to the “Work experience” element indicator field in FES 3).  0=course / programme does <b>not</b> include a “Work experience” element 1=course / programme includes a “Work experience” element	1	185
26	One Plus approval	Data no longer required but columns need to remain to maintain column integrity for upload.	1	186
27	Text	Use for explanations for example of warning errors.	256	187-442
28	Group award	Compulsory for <b>all</b> years of programmes where the success criteria includes achievement of a qualification for example: SfW, PDA, NC, SVQ, HNC, HND, Diploma, etc., then the appropriate group/qualification award code must be reported.	20	443-462

Ref:	Field Name	Description	Length	Position
		<p>We would request that, where possible, the appropriate Group/Qualification Award or Scheme number is provided regardless of who the Awarding Body is.</p> <p>For those qualifications on the SCQF database normally the Group Award number will be the same as the “Programme Ref”. <b>Please note:</b> SFC, with the agreement of the SCQF Partnership, will provide colleges with an Excel spreadsheet of the SCQF Database to assist with populating this field.</p> <p><b>Do not</b> enter a ‘group/qualification award’ code for programmes that have the following Qualification Aim codes: <b>EE, 34, 39</b> and <b>PB</b>.</p>		
29	Qualification title	<p>BLOCK CAPITALS – <b>Note:</b> the qualification title is to be the exact title of the recognised qualification.</p> <p>The title should either match that on the SCQF database if credit rated <u>or</u> if it is not SCQF credit rated then the title should reflect that of the awarding body qualification framework. <b>Please note:</b> SFC, with the agreement of the SCQF Partnership, will provide colleges with an Excel spreadsheet of the SCQF Database to assist with populating this field.</p>	200	463-662

Ref:	Field Name	Description	Length	Position
		<p>For Code 34 'college devised' qualifications <b>only</b> enter the course type and subject and the assigned "broadly comparable" SCQF level, for example: NQ Administration @ level 7, Certificate in Travel and Tourism @ level 5, Introduction to Sport &amp; Fitness @ level 4, etc.</p> <p><b>Do not</b> enter a 'qualification title' for programmes that have the following Qualification Aim codes: <b>EE, 39</b> and <b>PB</b></p>		
30	Standard Industrial Classification (SIC) code	<p>Standard Industrial Classification (SIC) code – choose the most appropriate code from FES 1 Code list K that best represents the type of economic activity that the programme supports.</p> <p><b>Note:</b> not required for any ESOL course and only required for courses over 40 hours and at SCQF (or equivalent) level 4 and above.</p>	2	663-664
31	Standard Occupational Classification (SOC) code	<p>Standard Occupational Classification (SOC) code – choose the most appropriate code from FES 1 Code list L that best represents the type of occupational classification for the programme that completing students may enter.</p> <p><b>Note:</b> not required for any ESOL course and only required for courses over 40 hours and at SCQF (or equivalent) level 4 and above.</p>	3	665-667

## Code list A

### Qualification aim of study (planned / expected programme outcome)

#### Advanced qualifications (SCQF Level 7 and above)

Code	Description
26	Scottish Baccalaureate
27	Professional Body Qualification
28	Scottish Vocational Qualification or National Vocational Qualification
29	Advanced accredited qualification not specified elsewhere
30	SQA Professional Development Award
41	Graduate Level Apprenticeship
BA	First Degree (honours)
BB	First Degree (ordinary)
DC	Higher National Diploma or equivalent
DD	Higher National Certificate or equivalent
DE	Next Generation Higher National Certificate or equivalent
DF	Next Generation Higher National Diploma or equivalent
EE	HN units only but not leading to an award certificate (including infill)
KA	SQA Advanced Higher Award

#### Non-advanced qualifications (SCQF Level 6 and below)

31	Scottish Vocational Qualification or National Vocational Qualification
32	SQA Professional Development Award
33	National Certificate Award (accredited group award)

Code	Description
34	National Qualification Award (college devised programme that will contain accredited units and may also contain small group award(s) but will not lead to a substantive accredited Group Award)
35	SQA National Progression Award
36	SQA Skills for Work Award
37	Non-advanced accredited qualification not specified elsewhere
38	SQA National Award
39	Non-advanced units only but not leading to an award certificate (including infill)
40	Foundation Level Apprenticeship
KB	SQA Higher Award
PB	Programme not leading to recognised qualification (fully non-assessed courses including most non-vocational programmes)

13. The **Qualification Aim** code should be used in conjunction with the **SCQF and “broadly comparable” Level** code (Code List J) to accurately inform the students intended aim and level of study.
14. The FES 1 qualification aim should reflect the qualification that the student has enrolled to achieve. If, for example, a student enrolls at college to achieve a national certificate over a period of three years, their qualification aim in each year should be a national certificate. The course year should either be year one and the course length should be three **or** year two of a three-year course **or** year three of a three-year course.
15. If a course includes National Units in addition to other qualifications, code under the main qualification and SCQF or “broadly comparable” level.
16. If the awarding body for a programme of study is listed as being SQA, City and Guilds or any other listed awarding body (Code list B) then the programme should not be coded as a ‘programme not leading to recognised qualification’.
17. College programmes that have SCQF credit rating should not be coded as non-recognised but programmes that have not been credit rated should.
18. Where a qualification is not specifically mentioned, code under its nearest equivalent,

e.g. diplomas and certificates counted as Higher Education would be coded DC or DD as appropriate.

19. Programmes such as Duke of Edinburgh's Awards and other like programmes leading to a recognised qualification that are not specifically mentioned in the 'qualification aim of study' code list should be coded as 'Non-advanced accredited qualification not specified elsewhere' (37).
20. Where a student enrolls at the college with the intention of gaining three Highers, the European Computer Driving License (ECDL) or similar, the student should be enrolled on a single programme of study that comprises of all three Highers, or ECDL units, etc. Colleges should avoid breaking the enrolment down into a number of separate programmes which can be more easily achieved for performance indicator purposes.
21. Code PB 'Programme not leading to a recognised qualification (fully non-assessed course including most non-vocational programmes)', should **only** be used when a programme contains no formal accredited units.

## Code list B

### Awarding bodies of qualifications from code list A

Code	Description
01	Qualifications Scotland (formerly known as SQA)
02	City & Guilds
03	Higher Education Institute (HEI)
04	College
05	Other
06	No awarding body
07	Association of Accounting Technicians (AAT)
08	British Computer Society (BCS)
09	Chartered Institute of Personnel Development (CIPD)
10	Chartered Management Institute (CMI)
11	Counselling & Psychotherapy in Scotland (COSCA)
12	Engineering Construction Industry Training Board (ECITB)
13	Engineering & Marine Training Authority (EMTA)
14	Institute of Leadership Management (ILM)
15	National Examination Board in Occupational Safety & Health (NEBOSH)
16	Royal Environmental Health Institute of Scotland (REHIS)
17	Science, Engineering, Manufacturing Technologies Alliance (SEMTA)
18	Alcohol Focus Scotland
19	ASDAN
20	British Institute of Innkeeping (BIIAB)

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21	Chartered Institute of Housing (CIH)
22	Council for Administration (CFA)
23	EDEXCEL
25	E-Skills UK
27	Institute of Customer Services
28	Institute of Logistics and Transport in the UK (CILT)UK
29	Institution of Occupational Safety and Health (IOSH)
30	International Therapy Examination Council (ITEC)
31	Lloyd's Register
32	Management Standards Centre (MSC)
33	Northern Council for Further Education (NCFE)
34	Oxford, Cambridge and RSA Examinations (OCR)
35	Sector Skills Alliance Scotland
36	ServeWise
38	SkillsActive Scotland
39	Early Years National Training Organisation
40	Institute of the Motor Industry (IMI)
41	Vocational Training Charitable Trust (VTCT)
42	Wine & Spirit Education Trust (WSET)
43	Association of Chartered Certified Accountants (ACCT)
44	British Deaf Association (BDA)
45	British Institute of Non-Destructive Testing (BINDT)
46	Chartered Institute of Purchasing and Supply (CIPS)

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47	National Open College Network (NOCN)
48	Excellence, Achievement and Learning Ltd (EAL)
49	College SCQF credit rating body
50	University of the Arts London (UAL)
51	Lantra
52	Highfield Qualifications
53	Seafish
54	Maritime and Coastguard Agency (MCA)
55	Royal Yachting Association (RYA)
56	YMCA
57	The Prince's Trust
58	Cisco
59	Cambridge English Exams
60	Business and Technology Education Council (BTEC)
61	Chartered Institute of Marketing (CIM)
62	British Plumbing Employers Council (BPEC)
63	British Horse Society (BHS)
64	Driver Certificate of Professional Competence (CPC)

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## Code list C

### Source of finance for programme

Code	Description
01	Cost recovery: Scottish Higher Education Institution
02	Cost recovery: Other UK (non-Scottish) Educational Institution
03	Cost recovery: HM Government Departments and Public Bodies (not including the European Community)
04	Cost recovery: Other, including Employers in UK Industry / Commerce (i.e. includes PICKUP type programmes)
05	Cost recovery: Skills Development Scotland (SDS)
09	Scottish Funding Council (SFC)
10	Other full cost recovery

### Notes

22. All programmes that receive any funding from SFC must be coded source of finance 09. This includes Flexible Workforce Development Fund (FWDF) and (FWDF SME) programmes. However, no credits **must** be claimed for any of the FWDF programmes.
23. For programmes other than those that receive SFC funding, the source of finance should be dominant source of funding that enables the college to provide each particular programme.

## Code list D

### Type of programme

Code	Description
01	Non-vocational programme
02	Programme taught in the institution but where the fees from students on the programme are received by a Scottish Higher Educational Institution
03	Programme taught in the institution but where the fees from students on the programme are received by some other Scottish FE College (see notes)
04	Programme taught in the institution but where the fees from students on the programme are received by some other UK (non-Scottish) Educational Institution (see notes)
05	Vocational programme – school link – for pupils with learning difficulties
06	Vocational programme – school link – other
07	Vocational programme – supported by Government training scheme (e.g. Employability Fund (SDS)) – for students with learning difficulties
08	Vocational programme – supported by Government training scheme (e.g. Employability Fund (SDS)) – other
09	Vocational programme – supported by European Funding – for students with learning difficulties
10	Vocational programme – supported by European Funding – other
11	Other vocational programme – for students with learning difficulties
12	Other vocational programme – other

### Notes

24. A vocational programme is one primarily designed to prepare students for employment or a profession, by increasing their knowledge, skill or proficiency in related subjects. All programmes primarily designed for students released from employment, and programmes leading to recognised external qualifications, except where the qualifications are primarily intended for recreational purposes e.g. City & Guild creative

studies programmes, are regarded as vocational.

25. Day release programmes in General or Liberal Studies, programmes for pupils released from school to attend regularly at a further education college and programmes for students with Educational Support Needs (ESN) are all classed as vocational. By definition, all programmes which are not vocational should be regarded as non-vocational.

## Code list E

### Subject codes (for HE programmes only)

#### Subject classification

<b>Group A: Medicine and Dentistry</b>			
A101	Clinical Medicine	B408	Occupational Therapy
A102	Dental Surgery Assistants	B501	Radiography/Radioagnostics
A103	Dental Technology	B502	Medical Technology
A104	Dental Health Education	B503	Medical Laboratory Science
A105	Other Clinical Dentistry	B504	Physiological Measurement
		B601	Community Psychiatric Nursing
		B602	District Nursing
		B603	District Nurse Tutors
		B604	Nursery Nursing
		B605	Midwifery
		B606	Nursing Related Studies
		B607	General and Other Nursing
		B701	Occupational Health
		B702	Health Visitors
		B703	Health Visitor Tutors
		B704	Clinical Teaching
		B705	Environmental Health
		B706	Others in Medical Health and Welfare
<b>Group B: Subjects Allied to Medicine</b>			
B101	Anatomy and Physiology		
B102	Human Biology		
B201	Pharmacology		
B202	Pharmacy		
B302	Nutrition/Dietetics		
B401	Ophthalmics		
B402	Contact Lens Fitting		
B403	Dispensing Opticians		
B404	Audiology		
B405	Chiropody		
B406	Speech Therapy		
B407	Physiotherapy		

**Group C: Biological Science**

C101	Biology
C102	Applied Biology
C103	Environmental Biology
C104	Marine Biology
C105	Botany
C106	Zoology
C107	Microbiology-medical/non-medical
C108	Molecular Biology and Biophysics
C109	Biochemistry
C110	Psychology (unless solely as a social science)
C112	Life Sciences
C113	Other Biological Sciences

**Group D: Agriculture and related subjects**

D101	Veterinary Sciences
D102	Animal Husbandry
D103	Animal Nursing
D104	Agriculture
D105	Fish Farming and Water Keeping

D106	Crop Production (including grassland - forage course)
D107	Horticulture
D108	Vegetable/Flower Production
D109	Floristry
D110	Agricultural Marketing and Merchenting
D111	Farm Business Administration and Management
D112	Turf Culture/Green Keeping
D113	Forestry
D114	Food Science
D115	Food Technology/Manufacture
D116	Food Hygiene
D117	Gamekeeping Sporting Management
D118	Natural Resources
D119	Other Agricultural Subjects
D201	Fisheries
D202	Fishing Crew
D203	Sea Fishing

**Group F: Physical Sciences**

F101	Chemistry
F102	Applied Chemistry

F103 Industrial Chemistry

F104 Chemistry with Languages or  
Business Administration

F105 Polymer Chemistry

F106 Analytical Chemistry

F107 Radio Chemistry

F108 Other Chemistry

F201 Material Science (excluding  
Metallurgy)

F301 Physics

F302 Applied Physics

F303 Physical Electronics

F304 Other Physics

F401 Astronomy

F501 Geology

F502 Engineering Geology

F503 Geography Studies as a Science

F504 Earth Science

F505 Meteorology

F506 Other Environmental Science

F601 Other Physical Sciences

### Group G: Mathematical and Computing Science

G101 Mathematics

G102 Applied Mathematics

G103 Mathematical Sciences

G104 Numerical Methods/Analysis

G105 Other Mathematics (including  
Arithmetic)

G201 Statistics

G202 Mathematical Statistics

G301 Computer Science

G302 Computer Studies

G303 Software Engineering

G304 Systems Analysis and Design

G305 Programming

G306 Information Technology

G401 Mathematics, Statistics and  
Computing

G402 Other Mathematical and  
Computing Sciences

### Group H, J: Engineering and Technology

H101 General Engineering

H102 Civil Engineering

H103 Structural Engineering

H104 Environmental Engineering

H105 Public Health Engineering

H106	Mechanical Engineering	H126	Fabrication Engineering
H107	Agricultural Engineering	H127	Welding
H108	Motor Vehicle Engineering	H128	Chemical Engineering
H109	Vehicle Bodywork	H129	Plant Process Trades
H110	Marine Engineering	H130	Gas Engineering
H111	Marine Architecture and Shipbuilding	H131	Fuel Technology
H112	Offshore Engineering	H132	Other Chemical Engineering and Fuel Technology
H113	Aeronautical Engineering	H133	Other Engineering (including multis not specified above)
H114	Aerospace Studies	J101	Minerals Technology
H115	Electrical Engineering	J102	Mining
H116	Electrical and Electronic Engineering	J103	Other Mining Related Studies
H117	Electronic Engineering	J201	Metallurgy/Metals Technology
H118	Computer Systems Engineering	J202	Foundry Technology
H119	Electronics and Computer Technology	J203	Ceramics Technology
H120	Communications Engineering	J204	Glass Technology
H121	Instrumentation Control Engineering	J205	Plastics and Polymers Technology
H122	Production Engineering	J206	Paint Technology
H123	Industrial Engineering	J207	Rubber Technology
H124	Engineering Design	J208	Leather Technology
H125	Engineering Design and Manufacturing	J209	Timber Technology
		J210	Furniture Production

J211 Clothing and Footwear,  
Technology and Manufacture

J212 Textile Technology

J213 Printing

J214 Musical Instrument Technology  
Manufacture

J215 Silversmiths Work

J216 Other Materials Technology

J301 Marine Technology

J302 Yacht and Boatbuilding

J303 Marine Electronics

J304 Biotechnology

J305 Other Technologies

### Group K: Architecture, Building and Planning

K101 Architecture

K102 Professional Practice  
Architecture

K103 Landscape Architecture

K104 Urban and Regional Planning

K105 Town Planning

K106 Urban Studies

K107 Housing

K108 Other Architectural or Planning

K201 Building

K202 Building  
Maintenance/Adaptation  
Conservation

K203 Clerk of Works

K204 Building Technology

K205 Plumbing Technology

K206 Electrical Technology

K207 Brickwork Technology

K208 Carpentry/Joinery Technology

K209 Painting/Decorating  
Technology

K210 Plastering Technology

K211 Roofing/Tiling Technology

K212 Other Building

K301 Building Surveying

K302 Quantity Surveying

K303 Surveying Science

### Group L, M: Social Studies

L101 Economics/Applied Economics

L201 Sociology

L202 Applied Social Science/Studies

L203 Social Policy

L204 Social Administration

L205 Health Administration

L206 Social Work

L208 Youth and Community Work

L209 Childcare

L301 Anthropology

L401 Psychology

L501 Geography (unless classified as a physical science)

M101 Politics

M102 Government

M103 Public Administration

M104 Other Politics, Government and Administration

M201 Law

M202 Other Legal Studies

M301 Women's Studies

M401 Other Social Studies

### Group N: Business and Administrative Studies

N101 Business Studies

N102 Management

N103 Business and Management Studies

N104 Commerce

N105 Administrative Management

N106 Land and Property Management

N107 Other Business Management and Administration

N201 Secretarial Studies

N202 Secretarial and Typing Skills

N203 Shorthand and Shorthand Transcription

N204 Typewriting and Audio-typewriting

N205 Word Processing

N206 Receptionists

N301 Operational Research

N401 Banking

N402 Building Societies

N403 Insurance

N404 Taxation

N405 Risk Management

N406 Other Financial Management

N407 Accountancy/Accounting

N408 Cost and Management Accountancy

N409 Certified Accountancy

N410 Public Accountancy

N411	Book-keeping	N803	Leisure and Recreation - Business
N501	Marketing and Market Research	N901	Transport
N502	Purchasing and Supply	N902	Road Transport
N601	Industrial Relations	N903	Navigation
N602	Personnel Administration	N904	Maritime Studies
N603	Trade Union Studies	N905	Deck Officer
N701	Catering and Institutional Management	N906	Sea Survival
N702	Hotel Chefs	N907	First Aid at Sea
N703	Pastry Cooks	N908	Other Transport
N704	Hotel and Catering Administration	<b>Group P: Mass Communication and Documentation</b>	
N705	Hotel Reception	P101	Librarianship
N706	Home Economics	P102	Information Science
N707	Cookery	P103	Communication Studies
N708	Bakery/Cake Decoration	P104	Broadcasting Studies
N709	Home Management	P105	Publishing
N710	Food Service	P106	Journalism
N711	Licensed Trade	P107	Other Media Studies
N712	Other Catering or Institutional Management	<b>Group Q, R, T: Language and Related Disciplines</b>	
N801	Tourism	Q101	Linguistics
N802	Travel Agency	Q102	Language Studies

Q103 Comparative Literature

Q104 English Language & Literature

Q105 American Studies

Q106 Gaelic and Celtic Languages

Q107 Classic

R101 French

R102 German

R103 Italian

R104 Spanish

R105 Portuguese

R106 Latin American Languages

R107 Scandinavian Languages

R108 Russian

T101 Slavonic and Eastern European Languages

T102 European Studies

T103 Modern Greek

T104 Dutch

T105 Chinese

T106 Japanese

T107 Other Asian Languages

T108 Modern Middle-Eastern Languages

T109 African Languages

T110 Other Modern Languages

### Group V: Humanities

V101 History

V102 Modern History

V103 Economic History

V104 History of Art

V201 Archaeology

V301 Philosophy

V302 Logic

V401 Theology

V402 Religious Studies

### Group W: Creative Arts and Design

W101 Fine Art

W102 Visual Art

W103 Other Art

W201 General Design

W202 Foundation Studies

W203 Environmental Design

W204 Textile Design

W205 Printing Design

W206 Typography

W207	Electronic Imaging	W401	Drama
W208	Furniture Design	W402	Creative/Performing Arts
W209	Knitwear Design	W403	Theatre
W210	Architectural Stained-Glass Design	W404	Theatre Craft
W211	Fashion Design	W405	Stage Management
W212	Industrial/Product Design	W406	Visual Studies
W213	Ceramic Design	W501	Craft Studies
W214	Jewellery Design	W601	Beauty Therapy
W215	Interior Design	W602	Hairdressing/Wig-making
W216	Exhibition/Display Design	W701	Others not already specified in Art and Design
W217	Audio Visual Design		
W218	TV Design	<b>Group X: Education</b>	
W219	Film Design	X101	Education
W220	Video Design		
W221	Photography	<b>Group Y: Combined and General Programmes</b>	
W222	Technical Illustration	Y101	Combined or General Science
W223	Theatre Design	Y102	Combined or General Arts
W224	Theatrical Costumes	Y103	Combined SCE/GCE
W225	Craft Design and Technology	Y104	Sports and Hobbies
W226	Others in Design	Y105	Other Subjects not elsewhere coded
W227	Art and Design		
W301	Music		

## Code list F

### Superclass: Outline of main classes

#### A: Business/Management/Office Studies

AA	Business (general)
AB	Management (general)
AC	Public Administration
AD	International Business Studies/Briefing
AE	Enterprises
AF	Management Skills (specific)
AG	Management Planning and Control Systems
AJ	Human Resources Management
AK	Financial Management/Accounting
AL	Financial Services
AM	Call Centres
AY	Administration/Office Skills
AZ	Typing/Shorthand/Secretarial Skills

#### B: Sales, Marketing and Retailing

BA	Marketing/Public Relations
BB	Export/Import/European Sales
BC	Retailing/Wholesaling/Distributive Trades
BD	Retailing: Specific Types
BE	Sales Work
BF	E-commerce

**C: Information Technology and Information**

CA Information and Communication Technology (general)

CB Computer Science

CC Using Software

CD Information Work/Information Use

CE Libraries/Librarianship

**D: Humanities (History/Archaeology/Religious Studies/Philosophy)**

DA Humanities/General Studies/Combined Studies

DB History

DC Archaeology

DD Religion

DE Philosophy

DF Classics

**E: Politics/Economics/Law/Social Sciences**

EA Government/Politics

EB Economics

EC Law

ED Social Sciences

EE Social Studies

**F: Area Studies/Cultural Studies/Languages/Literature**

FB Culture/Gender/Folklore

FC Literature

FJ Linguistic Studies

FM	Area/Diaspora Studies
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FN	Languages
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### **G: Education/Training/Teaching**

GA	Education/Training/Learning (Theory)
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GB	Teaching/Training
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GC	Teaching/Training: specific subjects
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GD	Education/School Administration
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GF	Careers/Education Guidance Work
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### **H: Family Care/Personal Development/Personal Care and Appearance**

HB	Personal and Self Development
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HC	Career Change/Access
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HD	Basic Skills
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HE	Personal Finance/Consumerism/Rights
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HF	Parenting/Carers
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HG	People with Disabilities: Skills/Facilities
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HH	Crisis/Illness Self Help
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HJ	Personal Health/Fitness/Appearance
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HK	Therapeutic Personal Care
----	---------------------------

HL	Hair/Personal Care Services
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### **J: Arts and Crafts**

JA	Art Studies
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JB	Art Techniques/Practical Art
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JC	Design (non-industrial)
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JD	Museum/Gallery/Conservation Skills and Studies
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JE	Collecting/Antiques
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JF	Arts and Crafts Leisure/Combined
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JG	Decorative Crafts
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JH	Decorative Metal Crafts/Jewellery
----	-----------------------------------

JK	Fashion/Textiles/Clothing (craft)
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JL	Fabric Crafts/Soft Furnishings
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JP	Wood Cane and Furniture Crafts
----	--------------------------------

JR	Glass/Ceramics/Stone Crafts
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### **K: Authorship/Photography/Publishing/Media**

KA	Communication/Media
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KB	Communication Skills
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KC	Writing (authorship)
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KD	Journalism
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KH	Print and Publishing
----	----------------------

KJ	Moving Image/Photography/Media Production
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### **L: Performing Arts**

LA	Performing Arts (general)
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LB	Dance
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LC	Theatre and Dramatic Arts
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LD	Variety Circus and Modelling
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LE	Theatre Production
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LF	Music Studies
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LG	Music of Specific Kinds/Cultures
LH	Music Performance/Playing
LJ	Musical Instrument Making/Repair
LK	Music Technology/Production

**M: Sports, Games and Recreation**

MA	Sports Studies/Combined Sports
MB	Air Sports
MC	Water Sports
MD	Athletics Gymnastics and Combat Sports
ME	Wheeled Sports
MF	Winter Sports
MG	Ball and Related Games
MH	Country/Animal Sports
MJ	Indoor Games

**N: Catering/Food/Leisure Services/Tourism**

NA	Hospitality/Catering
NB	Food/Drink Services
NC	Catering Services
ND	Hospitality Operations
NE	Baking/Dairy/Food and Drink Processing
NF	Cookery
NG	Home Economics
NH	Food Sciences/Technology

NK Tourism/Travel

NL Leisure/Sports Facilities Work

NM Country Leisure Facilities Work

NN Arts/Culture/Heritage Administration

**P: Health Care/Medicine/Health and Safety**

PA Health Care Management/Health Studies

PB Medical Sciences

PC Complementary Medicine

PD Paramedical Services/Supplementary Medicine

PE Medical Technology/Pharmacology

PF Dental Services

PG Ophthalmic Services

PH Nursing

PJ Semi-medical/Physical/Psycho/Therapies

PK Psychology

PL Health and Safety

PR Social/Family/Community Work

PS Counselling/Advice Work/Crisis Support

PT Caring Skills

PV First Aid

**Q: Environment Protection/Energy/Cleansing/Security**

QA Environmental Protection/Conservation

QB Energy Economics/Management/ Conservation

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QC	Pollution/Pollution Control
QD	Environmental Health/Safety
QE	Cleansing
QG	Funerary Services
QH	Security/Police/Armed Forces
QJ	Fire and Rescue Services

**R: Sciences and Mathematics**

RA	Science
RB	Mathematics
RC	Physics
RD	Chemistry
RE	Astronomy/Space Science
RF	Earth Sciences
RG	Land and Sea Surveying/Cartography
RH	Life Sciences
RJ	Materials Sciences
RK	Agricultural Science

**S: Agriculture, Horticulture and Animal Care**

SA	Agriculture/Horticulture (general)
SC	Crop Protection/Fertilisers/By products
SD	Crop Husbandry
SE	Gardening/Floristry
SF	Amenity Horticulture

SG	Forestry/Timber Production
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SH	Animal Husbandry
----	------------------

SJ	Fish Production/Fisheries
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SK	Agricultural/Horticultural Engineering/Farm Machinery
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SL	Agricultural/Horticultural Maintenance
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SM	Rural/Agricultural Business Organisation
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SN	Veterinary Services
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SP	Pets/Domestic Animal Care
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SQ	Land Based Studies
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### **T: Construction and Property (Built Environment)**

TA	Built Environment
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TC	Property: Surveying/Planning/Development
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TD	Building Design/Architecture
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TE	Construction
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TF	Construction Management
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TG	Building/Construction Operations
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TH	Building Maintenance/Services
----	-------------------------------

TJ	Interior Design/Fitting/Decoration
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TK	Construction Site Work
----	------------------------

TL	Civil Engineering
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TM	Structural Engineering
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### **V: Services to Industry and Commerce**

VD	Quality and Reliability Management
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VE	Industrial Control/Monitoring
VF	Industrial Design/Research and Development
VG	Engineering Services
VH	Facilities Management
VJ	Contracting (Business/Industry)

### W: Manufacturing/Production Work

WA	Manufacturing (general)
WB	Manufacturing/Assembly
WC	Instrument Making/Repair
WD	Testing Measurement and Inspection
WE	Chemical Products
WF	Glass/Ceramics/Concretes Manufacture
WG	Polymer Processing
WH	Textiles/Fabrics (industrial)
WJ	Leather Footwear and Fur
WK	Woodworking/Furniture Manufacture
WL	Paper Manufacture
WM	Food/Drink/Tobacco (industrial)

### X: Engineering

XA	Engineering/Technology
XD	Metals Working/Finishing
XE	Welding/Joining
XF	Tools/Machining

XH	Mechanical Engineering
XJ	Electrical Engineering
XK	Power/Energy Engineering
XL	Electronic Engineering
XM	Telecommunications
XN	Electrical/Electronic Servicing
XP	Aerospace/Defence Engineering
XQ	Ship and Boat Building/Marine/Offshore Engineering and Maintenance
XR	Road Vehicle Engineering
XS	Vehicle Maintenance/Repair/Servicing
XT	Rail Vehicle Engineering

**Y: Oil/Mining/Plastics/Chemicals**

YA	Mining/Quarrying/Extraction
YB	Oil and Gas Operations
YC	Chemicals/Materials Engineering
YD	Metallurgy/Metals Production
YE	Polymer Science/Technology

**Z: Transport Services**

ZM	Logistics
ZN	Purchasing/Procurement and Sourcing
ZP	Distribution
ZQ	Transport Services
ZR	Aviation

ZS	Marine Transport
ZT	Rail Transport
ZV	Road Transport
ZX	Driving/Road Safety

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## Code list G

### Mode of attendance of programme

Code	Description	Definition
05	Short full-time	Self-contained full-time programme, i.e. one not supplemented by other periods of study of 18 weeks duration or less
06	Block release	<p>Programme for which students are released by their employer for periods of full-time attendance.</p> <p>Please note: any additional periods of part-time study associated with block release course are regarded as being part of the programme</p>
07	Part-time (day release)	Programme for which employer sponsored students are released by their employer for part of the week
08	Other part-time day programme	Also includes day programmes in which periods of evening or twilight study form an integral part of the programme
09	Evenings only and weekends	Programme held only in evening or twilight sessions or at weekends
11	Assessment of work-based learning	<p>Provision for assessment of Work Based Learning (AWBL) where college staff are only responsible for assessment in the student's workplace.</p> <p><b>(Note:</b> Assessment combined with other education should be coded under the dominant mode of attendance of the education given)</p>
12	Distance learning	Programme designed for study by correspondence, although they may involve study weekends / summer schools etc.
16	Flexible learning	Programme designed to be studied flexibly with varying patterns of attendance which could include day, evening and/or home / distance learning

Code	Description	Definition
17	Full-time	Programme that meets the new full-time criteria of at least 600 hours (15 Credits) <b>or</b> for a 1-year HNC 480 hours (12 Credits) of planned notional hours
18	Part-time, but previously met old full-time criteria	Programme that does not meet the new full-time criteria (code 17) but meets the old full-time / sandwich programme criteria (AY 2004-05). Must be greater than 18 weeks in length, consisting of at least six half days

## Code list H

### Language indicator

Code	Description
1	The course has no Gaelic, Scots or Shaetlan content
2	The course has Gaelic content and is taught and assessed in Gaelic
3	The course has Gaelic content and is taught and assessed in English
4	The course has Gaelic content and does not fall into any of the above categories
5	The course has Scots content
6	The course has Shaetlan content
7	The course has content in more than one of the Gaelic, Scots or Shaetlan languages.

## Code list J

## SCQF level of programme or 'broadly comparable' level code

SCQF level	SQA national units, courses and awards	Higher Education	Vocational Qualifications	New SQA Qualifications
12	PDA level 12	Doctorates		
11	PDA level 11	Masters	SVQ 5 Graduate Level Apprenticeship	
10	PDA level 10	Honours degree Graduate Diploma / Certificate	Graduate Level Apprenticeship	
09	PDA level 9	Ordinary degree Graduate Diploma / certificate	SVQ 4	
08	PDA level 8	Higher National Diploma Diploma in Higher Education	SVQ 4 Graduate Level Apprenticeship	
07	PDA level 7	Higher National Certificate Certificate in Higher Education	SVQ 3	Scottish Baccalaureates Advanced Higher
06	NC level 6		SVQ 3 Foundation Level Apprenticeship	Higher SfW Higher NPA level 6
05	NC level 5		SVQ 2	National 5

SCQF level	SQA national units, courses and awards	Higher Education	Vocational Qualifications	New SQA Qualifications
				SfW National 5 NPA level 5
04	NC level 4		SVQ 1	National 4 SfW National 4 NPA level 4
03	NC level 3			National 3 SfW National 3 NPA level 3
02	NC level 2			National 2 NPA level 2
01				National 1

**Every** course should have a SCQF or ‘broadly comparable’ level code.

26. Where a programme is not formally SCQF credit rated, it is possible to indicate a ‘broadly comparable’ level. This can be done by either [comparing across to SCQF from other national frameworks](#) if the programme has a level on another framework: If this is not the case, use the SCQF Level Descriptors to identify the most appropriate level of learning for the programme of study.
27. Please note that unless the programme has been formally credit rated the level included here **must** not be included on any certificates or marketing / publicity material.

## Code list K

### Standard Industrial Classification codes

Code	Description
01	Crop and animal production, hunting and related service activities
02	Forestry and logging
03	Fishing and aquaculture
05	Mining of coal and lignite
06	Extraction of crude petroleum and natural gas
07	Mining of metal ores
08	Other mining and quarrying
09	Mining support service activities
10	Manufacture of food products
11	Manufacture of beverages
12	Manufacture of tobacco products
13	Manufacture of textiles
14	Manufacture of wearing apparel
15	Manufacture of leather and related products
16	Manufacture of wood and of products of wood and cork, except furniture; manufacture of articles of straw and plaiting materials
17	Manufacture of paper and paper products
18	Printing and reproduction of recorded media
19	Manufacture of coke and refined petroleum products
20	Manufacture of chemicals and chemical products

Code	Description
21	Manufacture of basic pharmaceutical products and pharmaceutical preparations
22	Manufacture of rubber and plastic products
23	Manufacture of other non-metallic mineral products
24	Manufacture of basic metals
25	Manufacture of fabricated metal products, except machinery and equipment
26	Manufacture of computer, electronic and optical products
27	Manufacture of electrical equipment
28	Manufacture of machinery and equipment n.e.c.
29	Manufacture of motor vehicles, trailers and semi-trailers
30	Manufacture of other transport equipment
31	Manufacture of furniture
32	Other manufacturing
33	Repair and installation of machinery and equipment
35	Electricity, gas, steam and air conditioning supply
36	Water collection, treatment and supply
37	Sewerage
38	Waste collection, treatment and disposal activities; materials recovery
39	Remediation activities and other waste management services.
41	Construction of buildings
42	Civil engineering
43	Specialised construction activities
45	Wholesale and retail trade and repair of motor vehicles and motorcycles

Code	Description
46	Wholesale trade, except of motor vehicles and motorcycles
47	Retail trade, except of motor vehicles and motorcycles
49	Land transport and transport via pipelines
50	Water transport
51	Air transport
52	Warehousing and support activities for transportation
53	Postal and courier activities
55	Accommodation
56	Food and beverage service activities
58	Publishing activities
59	Motion picture, video and television programme production, sound recording and music publishing activities
60	Programming and broadcasting activities
61	Telecommunications
62	Computer programming, consultancy and related activities
63	Information service activities
64	Financial service activities, except insurance and pension funding
65	Insurance, reinsurance and pension funding, except compulsory social security
66	Activities auxiliary to financial services and insurance activities
68	Real estate activities
69	Legal and accounting activities
70	Activities of head offices; management consultancy activities
71	Architectural and engineering activities; technical testing and analysis

Code	Description
72	Scientific research and development
73	Advertising and market research
74	Other professional, scientific and technical activities
75	Veterinary activities
77	Rental and leasing activities
78	Employment activities
79	Travel agency, tour operator and other reservation service and related activities
80	Security and investigation activities
81	Services to buildings and landscape activities
82	Office administrative, office support and other business support activities
84	Public administration and defence; compulsory social security
85	Education
86	Human health activities
87	Residential care activities
88	Social work activities without accommodation
90	Creative, arts and entertainment activities
91	Libraries, archives, museums and other cultural activities
92	Gambling and betting activities
93	Sports activities and amusement and recreation activities
94	Activities of membership organisations
95	Repair of computers and personal and household goods
96	Other personal service activities

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Code	Description
97	Activities of households as employers of domestic personnel
98	Undifferentiated goods- and services-producing activities of private households for own use
99	Activities of extraterritorial organisations and bodies
00	Not Applicable

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## Code list L

### Standard Occupational Classification codes

Code	Description
111	Chief Executives and Senior Officials
112	Production Managers and Directors
113	Functional Managers and Directors
114	Directors in Logistics, Warehousing and Transport
115	Managers and Directors in Retail and Wholesale
116	Senior Officers in Protective Services
117	Health and Social Services Managers and Directors
121	Managers and Proprietors in Agriculture Related Services
122	Managers and Proprietors in Hospitality and Leisure Services
123	Managers and Proprietors in Health and Care Services
124	Managers in Logistics, Warehousing and Transport
125	Managers and Proprietors in Other Services
211	Natural and Social Science Professionals
212	Engineering Professionals
213	Information Technology Professionals
214	Web and Multimedia Design Professionals
215	Conservation and Environment Professionals
216	Research and Development (R&D) and Other Research Professionals
221	Medical Practitioners
222	Therapy Professionals

Code	Description
223	Nursing Professionals
224	Veterinarians
225	Other Health Professionals
231	Teaching Professionals
232	Other Educational Professionals
241	Legal Professionals
242	Finance Professionals
243	Business, Research and Administrative Professionals
244	Business and Financial Project Management Professionals
245	Architects, Chartered Architectural Technologists, Planning Officers, Surveyors and Construction Professionals
246	Welfare Professionals
247	Librarians and Related Professionals
248	Quality and Regulatory Professionals
249	Media Professionals
311	Science, Engineering and Production Technicians
312	CAD, Drawing and Architectural Technicians
313	Information Technology Technicians
321	Health Associate Professionals
322	Welfare and Housing Associate Professionals
323	Teaching and Childcare Associate Professionals
324	Veterinary nurses
331	Protective Service Occupations

Code	Description
341	Artistic, Literary and Media Occupations
342	Design Occupations
343	Sports and Fitness Occupations
351	Transport Associate Professionals
352	Legal Associate Professionals
353	Finance Associate Professionals
354	Business Associate Professionals
355	Sales, Marketing and Related Associate Professionals
356	Public Services Associate Professionals
357	HR, Training and Other Vocational Associate Guidance Professionals
358	Regulatory Associate Professionals
411	Administrative Occupations: Government and Related Organisations
412	Administrative Occupations: Finance
413	Administrative Occupations: Records
414	Administrative Occupations: Office Managers and Supervisors
415	Other Administrative Occupations
421	Secretarial and Related Occupations
511	Agricultural and Related Trades
521	Metal Forming, Welding and Related Trades
522	Metal Machining, Fitting and Instrument Making Trades
523	Vehicle Trades
524	Electrical and Electronic Trades

Code	Description
525	Skilled Metal, Electrical and Electronic Trades Supervisors
531	Construction and Building Trades
532	Building Finishing Trades
533	Construction and Building Trades Supervisors
541	Textiles and Garments Trades
542	Printing Trades
543	Food Preparation and Hospitality Trades
544	Other Skilled Trades
611	Teaching and Childcare Support Occupations
612	Animal Care and Control Services
613	Caring Personal Services
621	Leisure and Travel Services
622	Hairdressers and Related Services
623	Housekeeping and Related Services
624	Cleaning and Housekeeping Managers and Supervisors
625	Bed and Breakfast and Guest House Owners and Proprietors
631	Community and Civil Enforcement Occupations
711	Sales Assistants and Retail Cashiers
712	Sales Related Occupations
713	Shopkeepers and Sales Supervisors
721	Customer Service Occupations
722	Customer Service Supervisors

Code	Description
811	Process Operatives
812	Metal Working Machine Operatives
813	Plant and Machine Operatives
814	Assemblers and Routine Operatives
815	Construction Operatives
816	Production, Factory and Assembly Supervisors
821	Road Transport Drivers
822	Mobile Machine Drivers and Operatives
823	Other Drivers and Transport Operatives
911	Elementary Agricultural Occupations
912	Elementary Construction Occupations
913	Elementary Process Plant Occupations
921	Elementary Administration Occupations
922	Elementary Cleaning Occupations
923	Elementary Security Occupations
924	Elementary Sales Occupations
925	Elementary Storage Occupations
926	Other Elementary Services Occupations
999	Not Applicable

## Section 4

### Submission of FES 1 returns

#### File format

28. Data should be submitted in a fixed length ASCII file with a '.DAT' file extension.
29. Files should be returned to SFC via the FES Data Portal by **1 October 2027** and cover all programme elements data during the entire academic session (1 August 2026 to 31 July 2027).
30. The following naming convention should be used for FES 1 file returned to SFC.
  - A (seven-digit college code number).DAT – e.g. Borders College would read: A5660459.DAT.

#### Further information

31. Please contact the SFC Data Collections team, for further information, [datareturns@sfc.ac.uk](mailto:datareturns@sfc.ac.uk).