

Annual agenda plan

Purpose

1. This paper notifies the Committee of proposed agenda items for future meetings of the Committee.

Agenda items

2. Proposed agenda items for forthcoming Committee meetings are shown in the Annex.
3. Members are invited to send comments on the annual agenda plan to either the Secretary or Clerk to the Audit and Compliance Committee.

Risk assessment

4. There are no risks associated with this paper.

Equality and diversity assessment

5. There are no equality and diversity issues specific to the long-term agenda plan.

Publication

6. This paper will be published on the Council website following the Committee meeting.

Recommendations

7. The Committee is invited to:
 - Note the proposed agenda items.
 - Agree any further additions or amendments to this list.

Financial implications

8. There are no direct financial implications associated with this paper.

Further information

9. Contact: Martin Fairbairn, Secretary to the Audit and Compliance Committee (direct line: 0131 313 6524; email: mfairbairn@sfc.ac.uk), or Angela Seymour, Clerk to the Audit and Compliance Committee (direct line: 0131 313 6630, email: aseymour@sfc.ac.uk).

	19 June 2020	9 September 2020	15 December 2020
Regularity, compliance and risk management	<ul style="list-style-type: none"> • Risk Register • Business Continuity Annual Update • Annual report on legal and regulatory compliance • Best Value Implementation Plan annual update 	<ul style="list-style-type: none"> • Risk Register • Monitoring and evaluation of strategic projects • GDPR update 	<ul style="list-style-type: none"> • Risk Register • GDPR update • Information Management Framework Annual Update
External audit and accounts	<ul style="list-style-type: none"> • External Auditor covering letter including Letter of Representation • SFC's Annual Audit Report 2019-20 • Governance Statement 2019-20 • SFC Annual Report and Accounts, year ended 31 March 2020 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Annual Audit Plan
Internal audit	<ul style="list-style-type: none"> • Follow up of internal audit recommendations • Internal audit reports: <ul style="list-style-type: none"> • Progress • Annual Internal Audit report 2019-20 • Strategic Funds • Follow up • Internal audit plan 2020-21 	<ul style="list-style-type: none"> • Follow up of internal audit recommendations • Internal audit reports: <ul style="list-style-type: none"> • Progress • tbc • tbc 	<ul style="list-style-type: none"> • Follow up of internal audit recommendations • Internal audit reports: <ul style="list-style-type: none"> • Progress • tbc • tbc
Other	<ul style="list-style-type: none"> • Annual agenda plan • Future ACC meeting dates • Audit and Compliance Committee draft annual report 	<ul style="list-style-type: none"> • Annual agenda plan 	<ul style="list-style-type: none"> • Annual agenda plan •