FES reporting requirements for 2019-20 FWDF activity

FES 1

Although all FES 1 fields must be completed for FWDF activity, please ensure for the following fields that the noted code/description below is entered.

Field name	Use code / description
Source of finance for programme	09 – Scottish Funding Council (SFC)
Title of programme	Include "FWDF" in course title
Number of planned credits	No credits to be claimed – enter 0000.000

FES 2

An enrolment with full personal details is not required for FWDF employees/students. However, as a minimum, SFC requires the following data to be provided (please refer to Section 3 of SFC's FES 2 Guidance notes 2019-20). Additional requirements for 2019-20 are shown in **bold**.

Surname
Forename(s)
Student matriculation number (unique college student identifier)
Date of birth (in format: DDMMYYYY)
Sex of student (FES 2 Code list P)
Gender Identity (Code list U)
Post code of permanent home location
Ethnic group (Code list D)
Disability (Ref: 30-39) (Y/N)
Planned Credits equivalent (40 hours activity = 1 credit)
Target Group 3 – Flexible Workforce Development Fund (Code list T)
Sexual orientation (Code list Q)
Religion (Code list R)
Carer (does the student have caring responsibilities? Y/N) *[Please refer to Appendix 1 of FES 2 guidance notes for full requirements.]*
Caring responsibilities (1, 2, 3 or 4) *[Please refer to Appendix 1 of FES 2 guidance notes for full requirements.]*
Care-experienced (code list Y) (1=Care-experienced student)