

Agenda

The 1st meeting of the Learning Enhancement and Skills Committee of the Scottish Funding Council

Date: 19 September 2019

Time: 10.00am- 12.00pm

Venue: Apex 1, 99 Haymarket Terrace, Edinburgh

General business

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| 1. | Chair's business | Oral | |
| 2. | Declarations of interest | Oral | |
| 3. | Minutes of previous LEC meeting: 11 April 2019 | LEC/19/Min01 | To note |
| 4. | Chair's Update | LE&SC/19/01 | |
| 5. | Update on Skills Alignment | Oral | |

Items for discussion: SFC

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| 6. | Revised remit and membership of the Learning Enhancement and Skills Committee | LE&SC/19/02 | |
| 7. | Risk Register | Oral | |

Items for discussion: Meta Skills

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| 8. | 'Developing Human Skills' | LE&SC/19/03 | |
| 9. | Developing Skills and Using Meta Skills – Claire Farmer, SDS and Debra Macfarlane, QAA | Presentation | |
| 10. | Workshop to agree how SFC can support colleges and universities to embed meta skills in the curriculum | Facilitated Discussion | |

Committee Business

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| 11. | Review agreed actions | Oral | |
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12. Any Other Business

Oral

13. Date of next meeting: 3 December 2019

