



Updated SFC Board meeting dates

Purpose

- 1 To agree a schedule of Council meeting dates.

Proposed dates

- 2 A paper was presented to the 22 December 2017 Council Board meeting on this subject but it was deferred as further consideration was required on the timeline in relation to the outcome agreement and funding allocation schedules.
- 3 The revised proposed meeting schedule noted below takes into account the following factors:
 - Even spread of meetings throughout the year to occur at relevant decision-making points for the outcome agreement and funding allocation process.
 - Where possible, avoiding clashes with the UKRI, HEFCW, SNH and SDS board meetings.
 - That the Chair and Chief Executive had no prior and unavoidable engagements on the dates suggested.

Location and timing

- 4 Council Board meetings will normally be held at the SFC offices, Edinburgh between 9.30am-2.30pm.

Adjustment to 2018 meetings

- 5 Please note that the meeting originally scheduled to take place on 20 December 2018 has been cancelled and that meeting will now take place on 6 December 2018.
- 6 The Audit and Compliance Committee meeting that was due to take place on 6 December 2018 shall be rescheduled to accommodate this change.

Recommendations

7 The Council is invited to agree the following meeting schedule:

- **6 December 2018** (please remove 20 December 2018 meeting from your diaries)
- **7 February 2019** (please remove 31 January 2019 meeting from your diaries)
- **14 March 2019**
- **25 April 2019**
- **27 June 2019**
- **5 September 2019**
- **24 October 2019** – (Strategic meeting) (please remove 7 November 2019 meeting from your diaries)
- **25 October 2019** – (please remove 8 November 2019 meeting from your diaries)
- **5 December 2019** (please remove 19 December 2019 meeting from your diaries)

Financial implications

8 There are no specific financial implications at this stage. However, Council decisions could have implications at a later stage for the amount or use of Council's running cost resources.

Publication

9 This paper will be published on the Council website following the meeting.

Further information

10 Contact: Sheila Meehan, Clerk to the Council (direct line: 0131 313 6619, email: smeehan@sfc.ac.uk).