



Council Action Tracker

Purpose

- 1 This paper provides the Council Action Tracker which summarises the agreed actions from the previous Council Board meetings and any subsequent action, outcome and result.
- 2 This is focused on specific elements that call for further action, discussion or change with the following conditions:
 - Advice that has been actioned and reported on will be removed.
 - ‘Ongoing’ actions will remain on the Tracker for a six month period to ensure that the action is embedded, then a final assessment will be provided prior to removal of that item from the Tracker.

Recommendations

- 3 The Council is invited to note the Council Action Tracker and the progress with outcomes and results from the agreed points from previous Council Board meetings.

Financial implications

- 4 There are no direct financial implications associated with this paper.

Publication

- 5 This paper will be published on the Council website following the meeting.

Further information

- 6 Contact: Martin Fairbairn, Secretary to the Council (direct line: 0131 313 6524, email: mfairbairn@sfc.ac.uk), or Sheila Meehan, Clerk to the Council (direct line: 0131 313 6619, email: smeehan@sfc.ac.uk).

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
27 October 2016	16/121 SFC's role and responsibilities with regard to governance in the college and university sectors (SFC/16/89)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
27 January 2017	17/17 SFC's Framework Document with Scottish Government (SFC/17/11)	The Council agreed to delegate authority to the Chair and Chief Executive to agree and finalise the document with the Scottish Government.	[] x 1 paragraph	Original: March 2017 Revised: March 2018	Martin Fairbairn
17 March 2017	17/27 Action tracker (SFC/17/16)	The Council agreed that an addition be made to the action tracker as follows: <ul style="list-style-type: none"> • Council agreed that, if there were any available funds in year, the University Innovation Fund would be prioritised for an increase of funding. 	Completed. Increase agreed for AY 2018-19.	Original: Ongoing Revised: February 2018	Lorna MacDonald
22 September 2017	17/113 Argyll College assignment: assessment of governance (SFC/17/79)	The Council agreed to delegate authority to the Interim Chief Executive to recommend to the Scottish Government that Argyll College be assigned to UHI following confirmation that all outstanding matters had been addressed.	Completed All outstanding matters were addressed by the end of March and the Interim Chief Executive wrote to the Scottish Government proposing that Argyll College be assigned to UHI.	December 2017 Revised: February 2018	Martin Fairbairn

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
9 November 2017	17/126 Estates Condition Survey (SFC/17/88)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
9 November 2017	17/129 Learning and Quality Enhancement Committee (SFC/17/91)	The Council agreed that plans to establish a 'Learning and Quality Enhancement Committee' should progress, subject to satisfactory resolution of the following matters: overall time commitment of Council board members; and the future role of the Joint Skills Committee after the establishment of the Strategic Board support structure.	Although the governance structure for the Strategic Board has not yet been determined, the Council executive is taking forward detailed planning for the new committee.	Ongoing	Michael Cross/ Martin Fairbairn
22 December 2017	17/147 Outcome agreements 2017-18 and 2018-19: progress update (SFC/17/104)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
22 December 2017	17/148 Infrastructure Framework Update (SFC/17/105)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
22 December 2017	17/149 Innovation Centre programme: phase-two (SFC/17/106)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	Stuart Fancey
1 February 2018	18/08 SFC Strategic Plan Performance Report and Risk Register (SFC/18/04)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
1 February 2018	18/12 University Indicative funding allocations and Outcome Agreements for 2018-19 (SFC/18/07)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
1 February 2018	18/13 College Indicative funding allocations and Outcome Agreements for 2018-19 (SFC/18/08) and Outcome of Rurality Funding consultation (SFC/18/10)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
1 February 2018	18/14 Royal Society of Edinburgh Draft Outcome Agreement and funding allocation (SFC/18/09)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
1 February 2018	18/16 Risk management: Statement of SFC's risk appetite (SFC/18/12)	The Council received a paper on the development of a statement of risk appetite for SFC and agreed : <ul style="list-style-type: none"> • That one specific risk classification should be used for each function. • To approve the statement of risk appetite for SFC. 	These amendments are being reflected in SFC's risk management documents.	May 2018	Martin Fairbairn
1 February 2018	18/23 Private meeting of the Board (Oral)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
22 March 2018	18/26 SFC's Framework Document with the Scottish Government (SFC/18/17)	The Council agreed to delegate authority to the Chair and the Interim Chief Executive to agree and finalise the document with the Scottish Government.	Currently awaiting the final version for approval from the Scottish Government.	April 2018	Martin Fairbairn
22 March 2018	18/27 Review of Scheme of Delegation (SFC/18/18)	The Council agreed : <ul style="list-style-type: none"> • That an overarching summary document of the financial and operational plans for the year ahead would be provided to the June Council meeting. • To approve the Scheme of Delegation. 	Overarching summary document to be provided to the June Council meeting.	June 2018	Lorna MacDonald /Martin Fairbairn
22 March 2018	18/28 Any Other Business (Oral)	The Council agreed that, in future, Board meetings would begin at 10am.	Completed		Martin Fairbairn