



Council Action Tracker

Purpose

- 1 This paper provides the Council Action Tracker which summarises the agreed actions from the previous Council Board meetings and any subsequent action, outcome and result.
- 2 This is focused on specific elements that call for further action, discussion or change with the following conditions:
 - Advice that has been actioned and reported on will be removed.
 - ‘Ongoing’ actions will remain on the Tracker for a six month period to ensure that the action is embedded, then a final assessment will be provided prior to removal of that item from the Tracker.

Recommendations

- 3 The Council is invited to note the Council Action Tracker and the progress with outcomes and results from the agreed points from previous Council Board meetings.

Financial implications

- 4 There are no direct financial implications associated with this paper.

Publication

- 5 This paper will be published in edited form on the Council website following the meeting.

Further information

- 6 Contact: Martin Fairbairn, Secretary to the Council (direct line: 0131 313 6524, email: mfairbairn@sfc.ac.uk), or Sheila Meehan, Clerk to the Council (direct line: 0131 313 6619, email: smeehan@sfc.ac.uk).

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
27 October 2016	16/121 SFC's role and responsibilities with regard to governance in the college and university sectors (SFC/16/89)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
9 November 2017	17/129 Learning and Quality Enhancement Committee (SFC/17/91)	The Council agreed that plans to establish a 'Learning and Quality Enhancement Committee' should progress, subject to satisfactory resolution of the following matters: overall time commitment of Council board members; and the future role of the Joint Skills Committee after the establishment of the Strategic Board support structure.	Although the governance structure for the Strategic Board has not yet been determined, the Council executive is taking forward detailed planning for the new committee. [] x 1 paragraph	Ongoing	Michael Cross/ Martin Fairbairn
22 December 2017	17/147 Outcome agreements 2017-18 and 2018-19: progress update (SFC/17/104)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
22 December 2017	17/148 Infrastructure Framework Update (SFC/17/105)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
22 December 2017	17/149 Innovation Centre programme: phase-two (SFC/17/106)	[] × 1 paragraph	[] × 1 paragraph	[] × 1 paragraph	[] × 1 paragraph
1 February 2018	18/08 SFC Strategic Plan Performance Report and Risk Register (SFC/18/04)	[] × 1 paragraph	[] × 1 paragraph	[] × 1 paragraph	[] × 1 paragraph
1 February 2018	18/16 Risk management: Statement of SFC's risk appetite (SFC/18/12)	The Council received a paper on the development of a statement of risk appetite for SFC and agreed : <ul style="list-style-type: none"> • That one specific risk classification should be used for each function. • To approve the statement of risk appetite for SFC. 	Complete. These amendments are now reflected in the Risk Register.	May 2018	Martin Fairbairn
1 February 2018	18/23 Private meeting of the Board (Oral)	[] × 1 paragraph	[] × 1 paragraph	[] × 1 paragraph	[] × 1 paragraph
22 March 2018	18/26 SFC's Framework Document with the Scottish Government (SFC/18/17)	The Council agreed to delegate authority to the Chair and the Interim Chief Executive to agree and finalise the document with the Scottish Government.	Currently awaiting the final version for approval from the Scottish Government.	Original: April 2018 Revised: July 2018	Martin Fairbairn

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
22 March 2018	18/27 Review of Scheme of Delegation (SFC/18/18)	The Council agreed : <ul style="list-style-type: none"> That an overarching summary document of the financial and operational plans for the year ahead would be provided to the June Council meeting. To approve the Scheme of Delegation. 	Overarching summary document to be provided to the June Council meeting. Update: This has been deferred to the September meeting because of the very large volume of business at the June meeting.	Original: June 2018 Revised: Sep 2018	Lorna MacDonald/ Martin Fairbairn
26 April 2018	18/31 SFC input to the Strategic Board for Enterprise and Skills (Oral)	The Council agreed that an update on progress with the Enterprise and Skills agenda take place at every Council meeting.	Complete. This item has been added to the long-term agenda.		Martin Fairbairn
26 April 2018	18/35 Chair's report (SFC/18/20)	The Council agreed : <ul style="list-style-type: none"> That a paper highlighting the timeframes and process involved in the funding allocations be provided to the Board in advance of the next funding round. 	Added to the September Council board agenda.	Sep 2018	Lorna MacDonald
26 April 2018	18/37 SFC Strategic Plan Performance Report and Risk Register (SFC/18/22)	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph	[] x 1 paragraph
26 April 2018	18/39 Outcome Agreements 2018-19: update on progress and strategic issues (SFC/18/24)	The Council agreed to delegate authority to the Interim Chief Executive to sign off the final outcome agreements for AY 2018-19.	All Outcome Agreements will have been signed off by the end of June.	June 2018	Michael Cross

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
26 April 2018	18/41 College Final Outcome Agreement Funding Allocations for AY 2018-19 (SFC/18/25)	<p>The Council agreed:</p> <ul style="list-style-type: none"> • To approve the final college outcome agreement funding allocations for AY2018-19. • To delegate authority to the Interim Chief Executive to finalise all funding allocation details and their announcement to the sector, subject to the receipt of satisfactory college outcome agreements. 	Complete		Lorna MacDonald
26 April 2018	18/42 University Final Outcome Agreement Funding Allocations for AY 2018-19 (SFC/18/26)	<p>The Council agreed:</p> <ul style="list-style-type: none"> • To approve the final university outcome agreement funding allocations for AY2018-19. • To delegate authority to the Interim Chief Executive to finalise all funding allocation details and their announcement to the sector, subject to the receipt of satisfactory university outcome agreements. 	Complete		Lorna MacDonald

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
26 April 2018	18/43 Royal Society of Edinburgh Outcome Agreement and final funding (SFC/18/27)	<p>The Council agreed:</p> <ul style="list-style-type: none"> To approve the RSE Outcome Agreement with SFC for 2018-21. To approve the indicative funding contributions to the RSE of £2.703 million in each of the Financial Years 2019-20 and 2020-21. That these funding contributions be subject to the same proportional uplift or decrease as the general university funding for each year. 	<p>Complete.</p> <p>Complete. Final decisions on these years will be made in 18-19 and 19-20 respectively.</p> <p>Complete. Final decisions on these years will be made in 18-19 and 19-20 respectively.</p>		<p>Stuart Fancey</p> <p>Stuart Fancey</p> <p>Stuart Fancey</p>
26 April 2018	18/43 Royal Society of Edinburgh Outcome Agreement and final funding (SFC/18/27)	The Council also agreed to invite the new President of the RSE to a Council Board meeting in 2019.	Invitation has been issued.	Ongoing	Martin Fairbairn
26 April 2018	18/45 Access and Inclusion Committee minutes (SFC/18/29)	The Council agreed that an update on actions to address the issues raised in the briefing paper be provided to the May Access and Inclusion Committee meeting.	Because of competing pressures and continued development in the area covered by the paper, this will now be provided by correspondence prior to the November meeting.	November 2018	John Kemp

Date	Agenda item	Action Agreed	Update	Timeline	Responsible
26 April 2018	18/46 Private meeting of the Board (Oral)	The Council discussed the Chief Executive appointment process and agreed to delegate authority to the Chair and Remuneration Committee to draw up and submit the business case to the Scottish Government, consistent with the requirements of the Scottish Government's Pay Policy for Senior Appointments.	The Chair and the Remuneration Committee are progressing this matter.	Ongoing	Helen Gibson