



Council Action Tracker

Purpose

- 1 This paper provides the Council Action Tracker which summarises the agreed actions from the previous Council Board meetings and any subsequent action, outcome and result.
- 2 This is focused on specific elements that call for further action, discussion or change with the following conditions:
 - Advice that has been actioned and reported on will be removed.
 - ‘Ongoing’ actions will remain on the Tracker for a six month period to ensure that the action is embedded, then a final assessment will be provided prior to removal of that item from the Tracker.

Recommendations

- 3 The Council is invited to note the Council Action Tracker and the progress with outcomes and results from the agreed points from previous Council Board meetings.

Financial implications

- 4 There are no direct financial implications associated with this paper.

Publication

- 5 This paper will be published in edited form on the Council website following the meeting.

Further information

- 6 Contact: Martin Fairbairn, Secretary to the Council (direct line: 0131 313 6524, email: mfairbairn@sfc.ac.uk), or Sheila Meehan, Clerk to the Council (direct line: 0131 313 6619, email: smeehan@sfc.ac.uk).

| Date | Agenda item | Action Agreed | Update | Timeline | Responsible |
|-------------------------|---|--|--------------------|-------------------|--------------------|
| 27 October 2016 | 16/121 SFC's role and responsibilities with regard to governance in the college and university sectors (SFC/16/89) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 9 November 2017 | 17/129 Learning and Quality Enhancement Committee (SFC/17/91) | The Council agreed that plans to establish a 'Learning and Quality Enhancement Committee' should progress, subject to satisfactory resolution of the following matters: overall time commitment of Council board members; and the future role of the Joint Skills Committee after the establishment of the Strategic Board support structure. | [] × 2 paragraphs | Ongoing | Michael Cross |
| 22 December 2017 | 17/148 Infrastructure Framework Update (SFC/17/105) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 22 December 2017 | 17/149 Innovation Centre programme: phase-two (SFC/17/106) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 1 February 2018 | 18/08 SFC Strategic Plan Performance Report and Risk Register (SFC/18/04) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |

| Date | Agenda item | Action Agreed | Update | Timeline | Responsible |
|---------------|---|--|---|--|------------------|
| 26 April 2018 | 18/45 Access and Inclusion Committee minutes (SFC/18/29) | The Council agreed that an update on actions to address the issues raised in the briefing paper be provided to the May Access and Inclusion Committee meeting. | Complete. An update was provided to the Access and Inclusion Committee at its November meeting. | November 2018 | John Kemp |
| 21 June 2018 | 18/65 Addendum to SFC's Corporate Plan 2018-19 (SFC/18/42) | The Council agreed : <ul style="list-style-type: none"> To delegate authority to the Chair and Interim Chief Executive to finalise the actions following further engagement with the Scottish Government. | Complete. The addendum to SFC's Corporate Plan 2018-19 has now been approved by the Minister and will be published shortly | November 2018 | Martin Fairbairn |
| 21 June 2018 | 18/66 Learner Journey Review (SFC/18/43) | The Council agreed that a paper be brought to a future Council board meeting updating on progress and on areas where SFC can influence the learner journey. | This has been added to the long-term agenda. | Original: November 2018 Revised: March 2019 | Michael Cross |
| 21 June 2018 | 18/71 Update on SFC's new credit-based funding model (SFC/18/47) | The Council agreed : <ul style="list-style-type: none"> To the principle of returning to a 'volume x price' + premia model following completion of national bargaining harmonisation/job evaluation. That the Council executive work with the sector on necessary changes to the model to ensure Government priorities are reflected. | The Finance Directorate will be taking this work forward. | Ongoing | Lorna MacDonald |

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|------------------|---|--|--|--|---|
| | | <ul style="list-style-type: none"> That the 'credit' as a measure of activity continue to be used, but that further work be undertaken on the demographic model and the capacity of colleges to deliver over a longer term planning horizon. | | | |
| 21 June 2018 | 18/73 University Financial Transactions FY 2018-19 (SFC/18/49) | [] x 1 paragraph | [] x 1 paragraph | [] x 1 paragraph | [] x 1 paragraph |
| 6 September 2018 | 18/93 Long-term agenda planning (SFC/18/63) | <p>In discussion the Council agreed that the following items would be added to the long-term agenda:</p> <ul style="list-style-type: none"> For January 2019, an update on the Developing the Young Workforce 7 year change programme. For January 2019, a strategic theme discussion on infrastructure and digital infrastructure. For March 2019, an update on Brexit. | These have been added to the long-term agenda. | January 2019 January 2019 March 2019 | Michael Cross Martin Fairbairn Martin Fairbairn |
| 6 September 2018 | 18/94 SFC Strategic Plan Performance Report and Risk Register (SFC/18/64) | [] x 1 paragraph | [] x 2 paragraphs | [] x 1 paragraph | [] x 1 paragraph |

| Date | Agenda item | Action Agreed | Update | Timeline | Responsible |
|------------------|---|---|---|-------------------|-------------------|
| 6 September 2018 | 18/97 The Impact of Brexit on colleges and universities (SFC/18/67) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 9 November 2018 | 18/115 Annual Report on Implementation of the Commission on Widening Access recommendations (SFC/18/79) | The Council agreed that the Access and Inclusion Committee consider the Equality Impact Assessment of the implementation of the recommendations of the CoWA report, including any unforeseen impacts and mitigating actions. | Complete. At its meeting on 14 November the Access and Inclusion Committee noted the Council board's request and agreed that it would oversee the Equality Impact Assessment for the implementation of the CoWA recommendations. | February 2019 | Michael Cross |
| 9 November 2018 | 18/117 Finance Committee (SFC/18/81) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 9 November 2018 | 18/120 Long-term agenda planning (SFC/18/84) | In discussion the Council agreed that the Budget scenarios item would be removed from the December meeting as the timing wasn't suitable. | Complete. This item has been added to the long-term agenda for September 2019. | September 2019 | Martin Fairbairn |