



Council Action Tracker

Purpose

- 1 This paper provides the Council Action Tracker which summarises the agreed actions from the previous Council Board meetings and any subsequent action, outcome and result.
- 2 This is focused on specific elements that call for further action, discussion or change with the following conditions:
 - Advice that has been actioned and reported on will be removed.
 - ‘Ongoing’ actions will remain on the Tracker for a six month period to ensure that the action is embedded, then a final assessment will be provided prior to removal of that item from the Tracker.

Recommendations

- 3 The Council is invited to note the Council Action Tracker and the progress with outcomes and results from the agreed points from previous Council Board meetings.

Financial implications

- 4 There are no direct financial implications associated with this paper.

Publication

- 5 This paper will be published in edited form on the Council website following the meeting.

Further information

- 6 Contact: Martin Fairbairn, Secretary to the Council (direct line: 0131 313 6524, email: mfairbairn@sfc.ac.uk), or Sheila Meehan, Clerk to the Council (direct line: 0131 313 6619, email: smeehan@sfc.ac.uk).

| Date | Agenda item | Action Agreed | Update | Timeline | Responsible |
|-------------------------|---|--|-------------------|-------------------|--------------------|
| 27 October 2016 | 16/121 SFC's role and responsibilities with regard to governance in the college and university sectors (SFC/16/89) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 9 November 2017 | 17/129 Learning and Quality Enhancement Committee (SFC/17/91) | The Council agreed that plans to establish a 'Learning and Quality Enhancement Committee' should progress, subject to satisfactory resolution of the following matters: overall time commitment of Council board members; and the future role of the Joint Skills Committee after the establishment of the Strategic Board support structure. | [] × 1 paragraph | Ongoing | Michael Cross |
| 22 December 2017 | 17/148 Infrastructure Framework Update (SFC/17/105) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 1 February 2018 | 18/08 SFC Strategic Plan Performance Report and Risk Register (SFC/18/04) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |

| Date | Agenda item | Action Agreed | Update | Timeline | Responsible |
|--------------|---|---|---|--|-----------------|
| 21 June 2018 | 18/66 Learner Journey Review (SFC/18/43) | The Council agreed that a paper be brought to a future Council board meeting updating on progress and on areas where SFC can influence the learner journey. | This has been added to the long-term agenda. | Original: November 2018 Revised: March 2019 | Michael Cross |
| 21 June 2018 | 18/71 Update on SFC's new credit-based funding model (SFC/18/47) | The Council agreed : <ul style="list-style-type: none"> • To the principle of returning to a 'volume x price' + premia model following completion of national bargaining harmonisation/job evaluation. • That the Council executive work with the sector on necessary changes to the model to ensure Government priorities are reflected. • That the 'credit' as a measure of activity continue to be used, but that further work be undertaken on the demographic model and the capacity of colleges to deliver over a longer term planning horizon. | The Finance Directorate will be taking this work forward. | Ongoing | Lorna MacDonald |

| Date | Agenda item | Action Agreed | Update | Timeline | Responsible |
|------------------|---|--|---|---|--|
| 6 September 2018 | 18/93 Long-term agenda planning (SFC/18/63) | <p>In discussion the Council agreed that the following items would be added to the long-term agenda:</p> <ul style="list-style-type: none"> • For January 2019, an update on the Developing the Young Workforce (DYW) 7 year change programme. • For January 2019, a strategic theme discussion on infrastructure and digital infrastructure. • For March 2019, an update on Brexit. | <p>Complete. See separate paper for today's meeting.</p> <p>Complete: See separate paper for today's meeting.</p> <p>These have been added to the long-term agenda.</p> | <p>January 2019</p> <p>January 2019</p> <p>March 2019</p> | <p>Michael Cross</p> <p>Martin Fairbairn</p> <p>Martin Fairbairn</p> |
| 6 September 2018 | 18/94 SFC Strategic Plan Performance Report and Risk Register (SFC/18/64) | [] x 1 paragraph | [] x 1 paragraph | [] x 1 paragraph | [] x 1 paragraph |
| 6 September 2018 | 18/97 The Impact of Brexit on colleges and universities (SFC/18/67) | [] x 1 paragraph | [] x 1 paragraph | [] x 1 paragraph | [] x 1 paragraph |
| 9 November 2018 | 18/117 Finance Committee (SFC/18/81) | [] x 1 paragraph | [] x 1 paragraph | [] x 1 paragraph | [] x 1 paragraph |

| Date | Agenda item | Action Agreed | Update | Timeline | Responsible |
|-----------------|--|--|--|-------------------|-------------------|
| 6 December 2018 | 18/126 SFC Strategic Plan Performance Report and Risk Register (SFC/18/87) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 6 December 2018 | 18/126 SFC Strategic Plan Performance Report and Risk Register (SFC/18/87) | In discussion the Council noted the changes listed and agreed that, for risk appetite, functions would be placed in one area of classification only. | This will be reflected in the next full version of the Risk Register. | March 2019 | Martin Fairbairn |
| 6 December 2018 | 18/127 SFC's Corporate Plan (SFC/18/88) | The Council agreed to the proposals and timetable for developing SFC's new Corporate Plan. | See separate paper on today's agenda. | Ongoing. | Martin Fairbairn |
| 6 December 2018 | 18/128 Chief Executive's Report (SFC/18/89) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 6 December 2018 | 18/130 Innovation Centre programme – Phase 2 (SFC/18/91) | The Council agreed to approve SFC's contribution to the CSIC phase two business plan of £7.98m for 5 years from AY2018-19 and delegate authority to the Interim Chief Executive to agree, with the funding partners, the final heads of terms and contractual arrangements. | Complete. The award has been made to Edinburgh Napier University, CSIC's host university. | December 2018 | Stuart Fancey |

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|-----------------|---|--|---|---------------|------------------|
| 6 December 2018 | 18/131 Financial Transactions FY 2018-19 (SFC/18/92) and Capital Decision Point Committee minutes (SFC/18/95) | <p>The Council agreed to:</p> <ul style="list-style-type: none"> • Approve the offers of funding for the three projects which were over the Interim Chief Executive’s delegated authority limit of £5m. • Delegate authority to the Interim Chief Executive to finalise negotiations and make offers of funding to all the projects selected as priorities for funding, of up to the amounts stated in the paper. • Delegate authority to the Interim Chief Executive to re-deploy any remaining funds out of the total £40m available, in line with the basis set out in the paper. | The award arrangements and offer letters are currently being finalised. | February 2019 | Martin Fairbairn |
| 6 December 2018 | 18/135 Long-term agenda planning (SFC/18/97) | The Council agreed that an item on the Innovation Centre Programme – Phase 2 would be added to the March 2019 meeting. | This has been added to the long-term agenda. | March 2019 | Stuart Fancey |