



Council Action Tracker

Purpose

- 1 This paper provides the Council Action Tracker which summarises the agreed actions from the previous Council Board meetings and any subsequent action, outcome and result.
- 2 This is focused on specific elements that call for further action, discussion or change with the following conditions:
 - Advice that has been actioned and reported on will be removed.
 - 'Ongoing' actions will remain on the Tracker for a six month period to ensure that the action is embedded, then a final assessment will be provided prior to removal of that item from the Tracker.

Recommendations

- 3 **The Council is invited to note the Council Action Tracker and the progress with outcomes and results from the agreed points from previous Council Board meetings.**

Financial implications

- 4 There are no direct financial implications associated with this paper.

Publication

- 5 This paper will be published in edited form on the Council website following the meeting.

Further information

- 6 Contact: Martin Fairbairn, Secretary to the Council (direct line: 0131 313 6524, email: mfairbairn@sfc.ac.uk), or Sheila Meehan, Clerk to the Council (direct line: 0131 313 6619, email: smeehan@sfc.ac.uk).

| Date | Agenda item | Action Agreed | Update | Timeline | Responsible |
|-----------------|--|--|--|---|-------------------|
| 27 October 2016 | 16/121 SFC's role and responsibilities with regard to governance in the college and university sectors (SFC/16/89) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |
| 1 February 2018 | 18/08 SFC Strategic Plan Performance Report and Risk Register (SFC/18/04) | <p>The Council agreed that:</p> <ul style="list-style-type: none"> All of the targets in the Strategic Plan Performance Report would be amended and rolled forward during preparation of SFC's new Strategic Plan. | This will be addressed after the extension of the existing plan has been finalised. | Original: June 2018 Revised: November 2019 (first report under the new arrangements) | Martin Fairbairn |
| 21 June 2018 | 18/66 Learner Journey Review (SFC/18/43) | The Council agreed that a paper be brought to a future Council board meeting updating on progress and on areas where SFC can influence the learner journey. | This has been added to the long-term agenda. It is now scheduled to be considered as part of the strategic session reviewing learning and teaching developments. | Original: November 2018 Revised: December 2019 | John Kemp |

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| 21 June 2018 | 18/71 Update on SFC's new credit-based funding model (SFC/18/47) | <p>The Council agreed:</p> <ul style="list-style-type: none"> • To the principle of returning to a 'volume x price' + premia model following completion of national bargaining harmonisation/job evaluation. • That the Council executive work with the sector on necessary changes to the model to ensure Government priorities are reflected. • That the 'credit' as a measure of activity continue to be used, but that further work be undertaken on the demographic model and the capacity of colleges to deliver over a longer term planning horizon. | The Finance Directorate is taking this work forward. | Ongoing | Lorna MacDonald |
| 6 September 2018 | 18/97 The Impact of Brexit on colleges and universities (SFC/18/67) | The Council agreed that future consideration of Brexit impacts should include exploration of contingency and scenario planning. | These aspects will be reflected in future papers on Brexit. | Ongoing | Martin Fairbairn |
| 6 December 2018 | 18/126 SFC Strategic Plan Performance Report and Risk Register (SFC/18/87) | The Council agreed that the Council executive would investigate the Disability Confident employer scheme in relation to the outcome agreements. | Complete. The SFC is a Disability Confident Employer. At the April meeting of the Outcomes for Disabled Students Group (a joint group between SFC and Lead Scotland, which includes disabled students), the Council | Original: March 2019 Revised: August 2019 | John Kemp |

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| | | | executive discussed the case for reflecting the Scheme in our Outcome Agreement guidance, framing that as part of our response to the Scottish Government's Disability Employment Action Plan. The view of the meeting was that we should look at actions beyond those required by the Disability Confident scheme. The Executive will reflect the scheme in our OA guidance but is also considering further actions. | | |
| 30 January 2019 | 19/13 Gender Action Plan Annual Progress Report (SFC/19/10) | The Council agreed that the impact of conflicting initiatives should be taken into account to ensure a joined up approach and a reduction of duplication. | This will be addressed by the ongoing work of the Council's Gender Governance Group. | Ongoing | John Kemp |
| 30 January 2019 | 19/14 Corporate Governance (SFC/19/11) | The Council agreed : <ul style="list-style-type: none"> • That information should be issued electronically between meetings where possible to free the agenda for strategic considerations. | This is in the process of being implemented. | Ongoing | Martin Fairbairn |
| 25 April 2019 | 19/23 SFC's draft Strategic Framework (SFC/19/16) | The Council agreed to delegate authority to the Chair and Chief Executive to finalise the framework. | Complete. | 30 June 2019 | Martin Fairbairn |

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| 25 April 2019 | 19/25 University and college strategic funds (SFC/19/21) | <p>The Council agreed to:</p> <ul style="list-style-type: none"> A more fundamental and radical review of grants under the generic heading of 'Strategic Funds' and report in the first instance to the Finance Committee. | To be undertaken over the summer months to feed in advance of the next Spending Review. | October 2019 | Lorna MacDonald |
| 25 April 2019 | 19/28 Innovation Centre programme – phase 2 (SFC/19/24) | <p>The Council agreed to approve SFC's contribution to the DHI phase 2 business plan of £7.5 million for 5 years from AY 2018-19 and delegate authority to the Chief Executive to agree, with the funding partners, the final heads of terms and contractual arrangements.</p> | The contractual arrangements are complete and the launch of the new phase of DHI by Mr Lochhead is planned for mid-September. | September 2019 | Stuart Fancey |
| 25 April 2019 | 19/36 Council Governance (SFC/19/27) | <p>The Council agreed:</p> <ul style="list-style-type: none"> In principle, that the Learning Enhancement Committee and Skills Committee should be consolidated into a single committee. The Council executive considers on how the specific arrangements for a 'staff governor' being nominated to attend Council board meetings as an observer can ensure the nominee is able to reflect the perspective of all staff, and that the Chief Executive is delegated authority to make the | <p>The Council executive is progressing the arrangements to hold the first meeting of the consolidated committee in September.</p> <p>Complete.</p> | <p>September 2019</p> <p>June 2019</p> | <p>John Kemp</p> <p>Martin Fairbairn</p> |

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| | | <p>arrangements to invite SFC's recognised trade union to nominate a member to attend Council board meetings as an observer.</p> | | | |
| <p>25 June 2019</p> | <p>19/48 Scottish Further and Higher Education Funding Council (SFC) draft annual report and accounts, year ended 31 March 2019 (SFC/19/37)</p> | <p>The Council agreed, following correction of typographical errors, to approve:</p> <ul style="list-style-type: none"> • The letter of representation to allow the Chief Executive to sign it. • The annual report and accounts for the year ended 31 March 2019 for the Chief Executive to sign them. | <p>Complete.</p> | <p>June 2019</p> | <p>Lorna MacDonald</p> |
| <p>25 June 2019</p> | <p>19/54 Remit for 2020-21 Outcome Agreements (SFC/19/42)</p> | <p>The Council agreed to:</p> <ul style="list-style-type: none"> • The proposed updates to the remit for outcome agreement guidance for 2020-21. • Delegate authority to the Chief Executive to finalise and issue the updated outcome agreement guidance to colleges and universities, consistent with the proposals in the paper, the Council discussion and the upcoming Letter of Guidance from the Government. | <p>The outcome agreement guidance will be published in September 2019.</p> | <p>September 2019</p> | <p>John Kemp</p> |

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| 25 June 2019 | 19/55 Innovation Centre programme – phase 2 (SFC/19/43) | The Council agreed to approve SFC’s contribution to the SAIC phase 2 business plan of £7.5 million for 5 years from AY 2019-20 and to delegate authority to the Chief Executive to agree, with the funding partners, the final heads of terms and contractual arrangements, subject to the necessary clearance through Scottish Government processes. | Scottish Government clearance has been secured and HIE/SE contracts issued. SFC award letter will be issued in the near future. | September 2019 | Stuart Fancey |
| 25 June 2019 | 19/56 Sector Agency Funding (SFC/19/44) | The Council agreed funding in AY 2019-20 for CDN (£1,544,328), QAA (£1,237,127), and JISC (£8,073,372), subject to any necessary clearance through Scottish Government processes. | Complete (Scottish Government approval received). | August 2019 | Lorna MacDonald |
| 25 June 2019 | 19/58 Scottish Teachers Superannuation Scheme: funding for change to employer contribution rate (SFC/19/46) | <p>The Council agreed to:</p> <ul style="list-style-type: none"> • The proposed arrangements for providing additional funding to colleges and universities to support the change to the employer contribution rate from 1 September 2019. • Delegate authority to the Chief Executive to approve and announce the breakdown of institutional allocations across each sector. | Complete (funding announcement published on 8 July). | July 2019 | Lorna MacDonald |

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|-----------------|---|-------------------|-------------------|----------------------|----------------------|
| 25 June 2019 | 19/60 Institutional Governance (SFC/19/48) | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph | [] × 1 paragraph |