

Report on use of Official Development Assistance (ODA) funding AY 2018-19

Purpose of reports

1. The main purpose of reporting is to enable SFC to provide assurance to DBEIS that ODA funding has been used for the purposes intended. SFC will analyse the reports and provide a summary of the information to DBEIS.
2. The information is also useful to SFC in understanding the contribution which ODA funding makes to Scottish university research and international activity. SFC may wish to draw upon the reports to highlight the achievements of Scotland's universities.

Conditions of funding

3. SFC issued guidance to institutions on the use of funding, see [SFC/AN/02/2018](#). From AY 2018-19 onwards, reporting is on the basis of your institutional GCRF strategy.
4. The conditions of grant highlighted the aims of the GCRF and Newton Fund, and stated that the use of funding must follow official ODA guidelines around eligibility and be able to demonstrate that activity supports the economic development and well-being of developing countries. Any part of your formula GCRF allocation that is not spent on ODA-compliant activities will be recovered.

Structure of report

5. Please provide a report using the following headings:

(a) Institutional research context

Introductory narrative on the institutional research context, highlighting how GCRF is developing research strengths or priorities.

(b) Progress with your GCRF strategy

Narrative on progress against the aims set out in your GCRF strategy, explaining how funded activities align with the strategy (or why any activities have diverged from the original strategy).

(c) Detailed list of funded activities

Using the attached Excel template, please list the projects and other activities which were supported by GCRF formula funding, noting the contributions from GCRF project, Newton Fund and other funding sources. The total of column J (Formula GCRF) should match the value of your formula GCRF allocation for AY 2018-19.

The cells in the template have been mapped to key fields in the IATI data format. This should make it easier to export project-level information to IATI, if that becomes necessary.

Gender Equality

6. SFC is also seeking information on gender equality in activity supported by the GCRF. This is to meet obligations under the International Development (Gender Equality) Act, as well as Scottish equalities and human rights legislation. Please provide one or more of the following:
 - An overarching statement about how the university is progressing gender equality through its research.
 - A statement about how the university is embedding gender equality specifically within its ODA / GCRF activities.
 - Information about gender equality in the context of specific GCRF projects.

For more information, please see [UKRI's guidance](#).

Case Studies (optional)

7. Case studies on projects supported by GCRF are very welcome. These should be around 300 words in length, with a title and project description which match those provided in your GCRF report. (Photos or other images are always useful in bringing this material to life.)
8. SFC may wish to use case studies for reports and media publicity on GCRF. In such cases we will contact you for approval to publish, but please prepare this material with a view to its possible publication. It would be helpful if case studies could be submitted with your annual GCRF report, but they are welcome at any time.

Please return to:

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Due date: 16 September 2019